

UCAP
Meeting APPROVED Minutes
11/25/14

In attendance: Julie Kerr-Berry, Rajiv Kapadia, Rhonda Dass, Kevin Elliott, Jenny Turner (minutes), Marge Murray Davis, Pat McKinzie

1. **Call to Order**—3:10pm

2. **Final approval of proposals from 11/11/14**

a. **CSET**

a.i. **Chemistry - 7457, 7510, 7514, 8374**

a.ii. **Physics - 8462, 8463, 8466**

a.iii. **Electrical and Computer Eng - 8458, 8500, 8501**

3. **Review of Old Proposals**

4. **Review of New Proposals**

a. **Honors**

a.i. Proposed classes: FYEX 100, ENG 101, HIST 180, KSP 220, PSYC 103W, DANC 225

a.ii. Discussion of difference between honors and other classes

a.iii. Honors Council has vetted these proposals

a.iv. Recommendation to ask Chris Corley for more information about difference between honors proposed class and other courses

a.v. Proposals approved

b. **AH** (see spreadsheet)

b.i. **Comm Studies - 8817, 8821,**

Question on lack of learning outcomes on 8821...variable courses don't have learning outcomes (outcomes depend on topic)

b.ii. **Dance - 8755, 8804,**

Discussion—difference between restricted or unrestricted electives (w/in or outside curriculum); need for program change? No...elective

b.iii. **English - 7185, 7187-90** (THROUGH 7190, typos), **8443, 8538, 8667**

7185—would be better to send back to get fixed, so it can get in the bulletin.

We should define for next year how we would like to see these.

Setting precedent for how we will proceed...this is public information, so should be grammatically correct.

Attached meeting minutes don't say learning outcomes are going to change...no evidence that this was discussed; minutes should reflect what we see in the proposals.

If minutes are specific, but changes go beyond this, there is a problem. If minutes say proposal was brought with a number of changes and is vague, we can be ok with this.

We can make guidelines for proposals.

NEXT SEMESTER UCAP will start discussing learning outcomes

b.iv. **Humanities - 8633**

- b.v. **Interdisciplinary Studies – 8364, 8775, 8879**
- b.vi. **Mass Media – 6950, 8409, 8479, 8530, 9215, 9216**
- b.vii. **Music – 6124, 7869, 7939, 7968-72, 7979, 7987, 7994, 8002-05, 8020, 8025, 8027, 8043, 8045, 8050, 8052, 8054, 8056, 8060, 8062, 8064, 8068, 8072, 8074, 8075, 8077, 8078, 8079, 8081, 8083, 8085, 8091, 8093, 8098, 8100, 8196, 8198, 8200, 8202, 8204, 8206, 8209, 8218, 8233, 8235, 8237, 8238, 8240, 8242, 8247, 8249, 8250, 8251, 8253, 8258, 8260, 8263, 8264, 8265, 8266, 8269, 8271, 8293, 8303, 8304, 8306, 8318, 8320, 8329, 8330, 8331, 8332, 8333, 8334, 8335, 8336, 8337, 8338, 8342, 8349, 8351, 8683, 8685, 8686, 8687, 8688, , 8695, 8697, 8699, 8701, 8807, 9147—decision to hold off on most music until we can get them organized**
- b.viii. **WLC – 7663**
- c. **SBS (see spreadsheet)**
 - c.i. **GWS – 8444**
 - c.ii. **Pol Sci – 7320 (minutes wouldn't load; hold for next time)**
- d. **COE (see spreadsheet)**
 - d.i. **Elementary & Early Child – 8844--Approve**
 - d.ii. **Special Ed: Dev Cog Dis – 8680**

5. Policies for Review—not discussed

- a. **Revised Policies**
 - a.i. **Post-Secondary Enrollment Option**
 - a.ii. **Satisfactory Academic Progress for Undergraduate Students**
 - a.iii. **Student Financial Aid Eligibility: SAPS**
 - a.iv. **Undergraduate Admissions**
 - a.v. **Undergraduate Requirements for Degree/Award**
- b. **New Policies**
 - b.i. **Recording of Classroom Lectures and Materials**
 - b.ii. **Zero Credit Hour Courses**

(Copies of all policies under review may be accessed at <http://www.mnsu.edu/policies/whatis/review/> , within the “Policies Under Review section.

6. Next meeting – meeting schedule

- a. **Dec 2, 2014 – CSET, COB, AHN**
- b. **Dec 9, 2014 – AH, SBS, COE**
- c. **Jan 13, 2015 – CSET, COB, AHN**
- d. **Jan 20, 2015 – Sub-meet**
- e. **Jan 27, 2015 – AH, SBS, COE**
- f. **Feb 3, 2015 – CSET, COB, AHN**
- g. **Feb 10, 2015 – AH, SBS, COE**
- h. **Feb 17, 2015 – Sub-meet**
- i. **Feb 24, 2015 – CSET, COB, AHN**
- j. **March 3, 2015 – AH, SBS, COE**
- k. **March 17, 2015 – Sub-meet**

7. Other items?

- a. Question about variable credit course—course can be taught 1-12 credits. Is this a problem? No; internships are a good example

8. Adjourn meeting—5:00pm

Respectfully submitted by Jenny Turner