

UCAP Sub-Meet & Confer Notes
Tuesday, September 25, 2012

Attending for UCAP: L. Baures, R. Nickerson, R. Kapadia, R. Dass, J. Kerr-Berry, K. Elliott

Attending for Administration Representatives: C. Tomany, W. Zakahi, M. Brock, H. Morris

- 1) Meeting called to order at 3:12 pm beginning with introductions.
- 2) Sub-meet Schedule – 3rd Tuesday of each month.
- 3) Items for the year: things we will be dealing with this year as a committee
 - a. CDS Update
 - i. Delay in opening due to revamp of system
 - ii. “Legacy” system will open to start
 - b. Curricular Deadline Letter
 - i. Opening September 26, 2012
 - ii. Deadlines adjusted to facilitate delay
 1. December 7, 2012 is final deadline
 - c. Policy Revisions
 - i. Academic Honesty Policy Revisions
 - ii. Grading Policy (IPs)
 1. Recording to reflect “attempted, earned, and not graded”
 2. Approved and not implemented until system able to handle
 3. Procedures/criteria to determine applicability of IP for individual courses
 - d. Course Equivalency Proposal and Procedure possible revision
 - e. Non-degree professional program review process
 - f. Creation of Project-Based Course Type
 - g. Writing Intensive Revisions
 - i. Writing Director
 - ii. Organization and review of Writing Intensive courses
 - iii. Transfer student implications
 - iv. Credit production/workload
 - h. Other Writing Task Force Implementation
 - i. Three-year degree processes.
- 4) Next meeting is scheduled for Tuesday,
- 5) Meeting was adjourned at 4:17 pm.