

UCAP Sub-Meet and Confer
3/19/13, 3 PM
MH 240C

Attending: M. Brock, L. Baures, R. Nickerson, J.P. McKinzie, W. Sandmann, W. Zakahi, H. Morris, R. Kapadia, J. Kerr-Berry, K. Elliott, R. Dass

Not attending: none

I) Call to Order at 3:05pm

II) Old Business

A. Curriculum Mapping Update (Sandmann/ Nickerson)

III) New Business

- A. Kim Krueger is out on medical leave. Please contact Warren instead.
- B. Curricular issues need to come to Warren's office as well as Deanne Snaza is out currently as well.
- C. Possibility of an Institutional Repository. Need for a policy for this. Baures

IV) Review of Policies under Final Formal Review (See

<http://www.mnsu.edu/policies/whatis/review/> for copies)

A. Academic Honesty

- Definition – what is authorized and what is plagiarism – Baures
- Every student is informed of what plagiarism is in Comp classes – it is on the syllabus of these courses – Zakahi
- Also in every speech class - Warren

B. Access for Students with Disabilities – small changes

C. Administrative Drop

- What about if they are taking courses online from another institution? – Baures That is up to the other institution's policies – Nickerson
- Would this include dropping for non-payment? – McKinzie No, that is a separate policy. – Sandmann
- How do we do this for separate courses – lab and lecture are separate but must be registered for together? – Kapadia – You would need to do it in both courses, it wouldn't automatically pull from both. - Brock

D. Awarding of Credit for Advanced Placement (AP) – No changes

E. Awarding of Credit for International Baccalaureate (IB) – No changes

F. Awarding of Credit for CLEP – No changes

G. Awarding of Credit for Military Service Experience – No changes – what counts as experience? It bounces back and forth

H. Awarding Credit for PLTW – our programs but run by the high schools, what about out of state bridge programs? Baures – Actually credits earned from some other institution and those would transfer – up to program on whether they would count toward major. Nickerson

H. Continuance and Completion in a Major

- I. Undergraduate Course Repeat – What about students who take the three tries and can't pass it? Are we just telling them sorry, you can't do it? Kapadia – Appeals in place to address this issue. Sandmann – Policy in place to cut off abuse of course repeats for things such as Nursing. Nickerson – Can we take out the W? Kapadia – Consequences of taking a W – many. Nickerson, Sandmann, Brock – But what about when the department chair doesn't support the appeal? Kapadia – Technically the students can still go ahead and appeal. Sandmann –
- “I want to register my objection to including the W in this policy.” Kapadia

V) Review of Policies Under Expedited Review (See <http://www.mnsu.edu/policies/whatis/review/> for copies)

A. Mathematics Placement

- Only change is the change to ACT score – 22. Nickerson

B. Post-Secondary Enrollment Options

- Change in language on last page. Nickerson – If the student wants to take the course with a fee can they pay for it themselves? McKinzie – No, it is state law. Sandmann – Special admits.

C. Student Education Records

- Two small changes. Nickerson – Concurrent and PSEO students are covered by this policy regardless of age. Sandmann – Macius is the FERPA administrator and has the waiver they need to sign. Sandmann - Need to conduct the registrar's office to know if there is one on file. Various limitations and student can limit anything. If you have any questions or are unsure refer them to registrar's office. Brock

(VI) Meeting adjourned at 4:15pm.

Next Meeting – April 16, 2013