

**Faculty Research Committee Meeting Notes**  
**April 11, 2012**

**Members Present:** Michelle Alvarez, Rick Auger, Jane Baird, Kellian Clink, Hans-Peter de Ruiter, Jeane McGraw, Barry Ries, Gina Wenger

1. Committee members made funding recommendations for Spring 2012 FRG round.
  - a. The committee approved twelve proposals for funding with a total of \$54,431.25.
  
2. Following was various comments made from committee members regarding the new on-line application and review process:
  - a. Paper copies would be preferred instead of receiving them on line only. Suggestion was made that committee members could request from RASP hard copies of the proposals.
  
  - b. First page of evaluation form needs to be reviewed...some confusion as to whether all the guidelines are being adhered to, whether the PI has any outstanding FRG reports, etc.
  
  - c. Giving feedback on line seemed more time intensive and slowed the process down for reviewers.
  
  - d. The payoff of the feedback is worth the time for the PI.
  
  - e. Survey Monkey worked well, but it would be more efficient to have a survey program where you could save as you go for the feedback and review process.
  
  - f. Revisit guidelines and evaluation form for Fall round.
  
  - g. Emphasize to committee members that feedback needs to be constructive criticism. The wording should be changed from feedback to "comments to applicants" on the survey.
  
  - h. Discussed the possibility of having applicants present their projects themselves versus having their committee reps present them.
  
  - i. Would it be helpful to have a final overall rating for each project?

- j. IRB guidelines for FRG's needs to be revisited for the Fall round.
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3. Discussed the FRG account balance. There is extra funding available in the account for FY13. At the beginning of Fall there should be discussion on possibly special funding rounds or special project awards, etc.
  
  4. Gina Wenger volunteered to be the FY13 FRC Co-chair

Notes submitted by Jeane McGraw