

# Planning Sub-Meet and Confer

## Meeting Notes

Tuesday, December 2, 2010

11:00AM - 12:00PM

CSU 204

### In Attendance:

- I. Introduction (Anne Blackhurst and John Seymour)
- II. Update on Strategic Priority Funding (Avra Johnson)
  - a. Distributed for review:
    - FY 11 Strategic Funding Initiatives awarded and current status
    - Summary of Strategic Funding Initiatives FY 04-11
    - Sample of Strategic Funding Initiative Outcome Report for 1 project
  - b. Outlined process of RFP review meetings that will occur in January 2011
    - Planning SMC members receive a packet of all RFPs for review
    - Planning SMC members complete RFP scoring rubric for each RFP
    - Planning SMC members attend (as schedules allow) RFP review meetings in January, turn in all scoring rubrics by end of final meeting in January
  - c. Outlined process of summarizing RFP recommendations to MSU Cabinet following
    - Rubric scores summarized and ranked for discussion by Planning SMC
    - Planning SMC makes a final recommendation to MSU Cabinet
- III. Follow Up Discussion from November 16 Joint Meeting with Planning, Budget, and Assessment SMCs (Anne Blackhurst and John Seymour)
  - a. Distributed summary sheets from November 16 Joint Meeting, outlining the roles of each SMC in responding to the draft of the new Strategic Plan, summarized from reports of the President's Strategic Task Forces
  - b. Discussion by SMC members included:
    - Need for continuing to involve all 3 SMCs in responding to draft of Strategic Plan
    - Immediate response: using FY 11 tuition surplus in implementing the new Strategic Plan
    - Intermediate response: incorporating MSU FY 08-13 Budget Planning Principles (<http://www.mnsu.edu/finadm/submeetconfer/fy09/11132008/budgetplanningprinciplesfy0813.pdf>) into 3 SMC discussions on longer-term implementation of the new Strategic Plan

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IV. Information Technology Services Update (Mark Johnson)

- a. Distributed ITS Strategy Handout
- b. Discussed ITS initiatives

Innovations:

Technology: use of apps for mobile devices

Customer Service: better response times, particularly early semester, by improving caller queue/priority, more online self-helps, adjusting staff

Instructional Technology: new videoconferencing tools, streaming capabilities

Information Resources

Leadership: collaboration at university, community, among MNSCU for best technology, services

Respond to 3 student trends: mobile/smartphone technology, video, E-books

**Meeting Schedule 2010-2011**

<u>Day</u>	<u>Time</u>	<u>Room #</u>
Thursday, Dec. 2, 2010	11:00 am -12:00 pm	CSU204 Regular Meeting
Tuesday, Jan. 18, 2011	8:00 am – 5:00 pm	CSU204 Strategic Priority Presentations
Thursday, Jan. 20, 2011	8:00 am – 5:00 pm	CSU204 Strategic Priority Presentations
Friday, Jan. 21, 2011	8:00 am – 5:00 pm	CSU204 Strategic Priority Presentations
Thursday, Feb. 10, 2011	11:00 am -12:00 pm	CSU202 Regular Meeting
Thursday, March 17, 2011	11:00 am -12:00 pm	CSU204 Regular Meeting