

Minnesota State University Mankato

FA Planning Committee Approved Minutes

Thursday, 11/12/2015 from 12:30 – 1:00pm in CSU 203

Present: Brooke Burk, Rachel Hanel, Pat Nelson, Penny Rosenthal, Daardi Sizemore

1. We discussed the monthly activity report and the web-site for the Charting the Future reporting process.
2. We discussed the next steps and process for Strategic Funding Priority Projects, review will start the week of November 16 and we will finalize the Step I ranking at our December meeting.
3. We spent time brainstorming important ideas that need to be communicated to the FA about Charting the Future. A draft of the complete communication will be sent to committee members to review, and an “official” CTF communication should be forwarded to FA President Mary Visser for approval and distribution before the December Planning Meeting. Here are some main ideas we thought should be communicated:
 - a. We are using existing groups that are already in place on campus, we are not creating any new groups to work specifically on CTF.
 - b. The number of responsibilities from CTF is broken down over 2 years, out of the 42 identified action items in the main work plan, our campus has responsibility to take action on 10 for FY16 and 8 for FY17.
 - c. We have already been doing many of the activities that are identified in CTF, remember that CTF is a System Wide Work Plan.
 - d. We have a MSU Mankato CTF specific web-site and we are creating monthly activity reports
 - e. All of the information is available to anyone who wants to access it.
 - f. The information coming down from the System is coming from committees that have IFO representation on them, and the information that is coming down is in “toolkit” format or a reporting format that allows the University to tailor the action to meet specific university needs.
 - g. We will include a list of the FA representatives on the committee and how to contact them.

Respectfully submitted by P. Nelson 11/13/2015