

Planning Sub Meet and Confer
Thursday, 29 September 2011
2:00-3:00 p.m.
CSU 204

MEETING NOTES

Provost Olson started by impressing upon the members that this committee has a huge workload this year. He then opened up the discussion by explaining each item referenced in the agenda and passed out handouts as applicable:

- a. Strategic Priority Funding – The committee needs to prioritize investment dollars.
- b. One-Time Process – The committee needs to advise Meet and Confer about how this process should go.
- c. Long-Term Reinvestment – How do we know where long-term investments dollars should go?
- d. Strategic Plan Implementation – From the 20 or so global solutions proposals, the committee needs to shortlist a few that would be the most effective and make recommendations to the president.
- e. Contracts, as needed (handout) – The committee can reserve the right to decide which contracts we do not need to review. As representatives of a “constituency” the committee members need to informally discuss if the contracts are meeting expectations...a conceptual review.

Homework for the members: Think about the contract review process handout and the list of 10 contracts on the handout that Steve Smith distributed.

Scott Olson explained the DRAFT 1.3 for Proposed Non-Base Investments 2011-12.

- There will be a 500 word limit on proposals
- The total available might go up

Draft proposal application format was distributed and possible changes were discussed. The committee can tell the applicant the reason and change a proposal from one category (I, II or III) to another.

Two-step review? The 500 word proposal can be used to screen and shortlist applicants from who will be asked to submit more detailed proposal. Q1 and Q2 in the draft proposal application as a guide for the 500 word proposal?

Miriam pointed out that we are moving away from the process used for Strategic Priority funding. FA would like both processes to be the same. Scott remarked that the Strategic Priority process is already in place. This will have to be discussed in Meet and Confer.

This committee has to weigh the expected benefits – one large project proposal may bring more benefit than 10 small project proposals. Also, spending can be multi-year.

Amend the DRAFT 1.3 for Proposed Non-Base Investments 2011-12 to show Applicant and Co-Applicant (if applicable) instead of Primary Applicant and Secondary Applicant(s), in case faculty are collaborating.

Committee members can provide additional comments through their constituency.