

# FACULTY ASSOCIATION MEET AND CONFER

Thursday, November 18, 2010  
CSU 204  
3:00-5:00 p.m.  
(Administration Chair/ Faculty Agenda)

## NOTES

### **Attendance:**

**Faculty:** Roger Severns, Mary Visser, Paul Hustoles, Lynette Engeswick, James Grabowska, Georgia Holmes, Becky Schwartzkopf, Jeffrey Bumgarner, Bill Wagner, John Seymour, Gregg Marg, Andi Lassiter, Kelly Krumwiede, Richard Liebendorfer, Ellen Mrja, Ron Nickerson

**Management:** Richard Davenport, chair, Anne Blackhurst, Mark Johnson, Henry Morris, Avra Johnson, Warren Sandmann, recorder, Becky Barkmeier, Rick Straka, Walt Wolff

**Guests:** Mary Dowd, Suzanne Dugan, Linda Hanson, Doug Mayo, Malcolm O'Sullivan

President Davenport called the meeting to order at 3:00 p.m.

### **1. Information Items—**

#### **a. Reorder/Additions:**

Doug Mayo time certain at 4:00 p.m.

#### **b. FA President's Report (Roger Severns):**

Thank you to Mark Johnson for the change in D2L maintenance. IRE program which has sort of been approved, a new program is proposed, and we are working on it. MOA's are interesting. We have had some disagreements at the state level. We have two signed locally, and another on the way. These are above our pay grade. We are working on these as well. Hopefully at the state we will get these signed. Policies and procedures, we are in the midst of these. This is a big item on the agenda. We are scheduling our annual Christmas party. All administration and faculty are invited.

#### **c. MSU President's Report (Richard Davenport):**

Long report. We are moving ahead with a national search for a Vice President for Information Technology. Doug Mayo will chair the search committee, and FA is invited to name representatives. This search is not restricted; internal candidates may apply. I am scheduled for another trip to China, speaking December 10 at the Great Hall of the People. I will have trouble with the December 9 Meet and Confer meeting. Vice President Straka will be at my side in China to review the contracts before we sign an agreement. I will be back in time for commencement. The last BOT meeting was very interesting but controversy BOT occurred regarding MSU's mission. Two key issues: First, budget, with state-wide student government proposing tuition plans that would alter the assumptions we have utilized in planning for 2012-13 budget reductions. The original plans called for five percent tuition increases each year during the next two years, with the reinstatement of the two percent tuition buy down that occurred with stimulus funds. Now the state-wide student government is taking a different stance with tuition caps that would possibly range from a tuition freeze to a modest tuition increase. FA President Severns: On the tuition issue, we planned five and five, but with the buy down going away, a seven and five. President Davenport: BOT asking for more money, students asking for no more than three plus two, then five in the second year. Five is being seen as the upper limit. Students would prefer three or three then five percent. We are waiting for the Board of Trustees and the Legislature to act on the tuition issue. This continues to be a controversial issue. Second, a routine review at the BOT was a bit troubling. We had our mission on the BOT agenda to reaffirm our mission. A board member took issue with our emphasis on doctoral students. I pointed out to the member that the Board and Legislature have already approved this doctoral education. This did not appease the member, nor did Vice Chancellor Scott Olson's explanation. The Board member tried to pass a motion not to approve our mission—only one voted for it. Then the second day the motion popped up again during my absence.

The motion was tabled because there were missing BOT members. Our mission continues, but it has not been reaffirmed. One other thing: Congratulations to all at the Institution for helping us reach the category of being named one of the nation's top producers of Fulbright Scholars. This year Joe Kunkel and Tom Gjersvig have been awarded Fulbright scholarships. Last thing, we are moving forward with getting a name for the new residence hall. The BOT did approve the project for the residence hall and renovation of the ballroom. We are checking with students and all groups about naming the residence hall after Dr. Margaret Preska. If you have any comments yea, nay or neutral regarding this naming proposal, please send an e-mail to me with your comments. She has been a good friend to the University. FA: I will support it. FA President Severns: What is the timeline? President Davenport: Next week by Friday? November 30 is Legislator Day at SCC and MSU. We will have local legislators here in the morning and at SCC in the afternoon.

**d. MSU VPASA Report (Anne Blackhurst):**

Just took proposals from departments for academic redesign round III and we do have funds to support all those that were proposed, all good proposals. We have also set aside over \$250,000 for enrollment demand sections. Students have justifiably been complaining, but please let us know what we can do to alleviate these concerns. We can open up additional sections when they are needed. Please keep records and let us know when we need to add sections. FA: What about bottlenecks and 2 plus 2's and agreements not manifesting, it is hard to offer the needed courses if we do not know if the agreements are in place. Vice President Blackhurst: Working on this with Assistant Vice President Tomany.

**e. Human Resources Topics (Becky Barkmeier):**

Quickest item—any questions?

**i. Classified/Unclassified Positions:**

**f. Draft FY14/15/16 Calendars (<http://www.mnsu.edu/acadaf/calendars>):**

Review at the website.

**g. University Policies (October 29 to December 10, 2010):**

[www.mnsu.edu/policies/whatis/review](http://www.mnsu.edu/policies/whatis/review)

Director O'Sullivan: Halfway through the process, this is also the year we review the whole process of policy formation. FA President Severns: Need more comments? Director O'Sullivan: Could use more on some policies. FA: Would it be possible to see what has changed rather than just the new policy? Director O'Sullivan: We have done that in the past, it was confusing, but we may need to look at that again.

1. **REVISED POLICIES:**
  - a. Academic Re-Evaluation
  - b. Awarding of Credit for the College Level Examination program (CLEP)
  - c. Building Access
  - d. Intellectual Properties & Copyright Protection
  - e. Parking
  - f. Policy Consultation and Approval
  - g. Privileges & Responsibilities of Student Organizations
  - h. Raffles
  - i. Smoking and Tobacco Use or Sale Prohibited
  - j. State Vehicles, Authorized Use
  - k. Undergraduate Extended Learning Student Admission to the University
  - l. Workplace Environment
2. **NEW POLICIES:**

- a. Continuing Education Registration
3. **CURRENT POLICIES PROPOSED FOR ELIMINATION AS A UNIVERSITY POLICY:**
  - a. Employee Complaint Policy and Procedure
  - b. Hazardous Private Vehicles
  - c. Information Technology Services
  - d. Parental Access to Information
4. **EXPEDITED REVIEW (SINGLE REVIEW PERIOD TO 30 DAYS TO DECEMBER 10, 2010):**
  - a. Undergraduate Admissions

## 2. Action Items—

## 3. Discussion Items—

### a. MnSCU/Legislative Relations (Standing):

FA President Severns: We did get an email from Russ Stanton about the new legislators, that many are not as hostile to higher education as was feared. President Davenport: I think we are in a pretty good position; we have really good support from the region, Guenther, Rosen, Cornish, Senjem, plus the remaining Democratic supporters. They do work together in the outstate area. We do not know the impact yet with a Republican/Democratic split, but need to stay tuned. I cannot imagine the party shift is all positive, even with lots of friends, the Republicans have been pretty clear about no new taxes to solve the state's budget.

### b. Budget and Planning Process (Rick Straka) (Standing):

Vice President Straka: Next step is the November forecast. Latest tax receipts were significantly ahead of October projections, so I am less pessimistic. Good news—good trends more than bad trends. State will be able to buy down health care increases to one percent for state health care. Utilities continue to remain low, but long-term I am not as comfortable. Tuition is good—enrollment is above projections with 225 NEF that rolls through, about \$2 million we can add to the base and have less we need to cut. We are looking more to the middle of the continuum of the cuts, not the worst case scenario. I am not as doom and gloom as I have been. But I am comfortable that the \$8 million we have cut is the worst case, and we should be under that. Inflation remains below projection as well. We may not have to institute the worst case scenarios, but still, waiting for the Legislature to act and we will not have a real clear answer until March or April at the earliest.

### c. Presidential Scholarship Money (FA) (Doug Mayo) (time certain 4:00 p.m.):

Vice President Mayo: Question about Presidential Scholar Program and money available. There is less money and there are fewer Presidential Scholars. We do continue to value these, but the money is simply not there. The plans for fundraising did not follow through the way we planned, so we decided to limit the number awarded. We still have 30 Scholars on campus, not as many as we would like. We have received some additional money, such as a million dollars from the Zeno estate. These are limited to District 77 (Mankato) students. There are more dollars and we are trying to recruit more students who meet these criteria. FA President Severns: Thanks for coming to talk to us. This came from Exec and the call for faculty to do the interviews, seemed to be more faculty and fewer students to interview. We do think this is a good idea and want to do what we can. Is there anything else faculty can do? Vice President Mayo: Yes, and we do understand that the faculty and others on campus do a lot. We need to focus on sustaining the scholars we have on campus, and that is a change from the past. FA President Severns: How many new ones this year? Vice President Mayo: I think we have four-six for the fall of 2011, but need to verify. FA President Severns: What can the faculty do? Vice President Mayo: Continued commitment to the students and the process of the Presidential Scholarships, the mentoring process. And faculty who wish to continue to be generous with their giving can support these. And help identify other people who might have a passion for bringing these students to campus. President Davenport: When this was developed, the plan was to have more and to endow them, but this did not happen. We have had to keep going back to the donors and asking for more money to cover the same number of students. It is hard to get endowments. Our faculty and staff, we compare well with many other institutions in our giving. Vice President Mayo: We are

ahead of many groups, and we are near the top of these lists, especially for public institutions. FA: One of the concerns is that we maybe are bringing in too many applicants if we only have a small number of winners. Vice President Mayo: My job is to get the dollars, not to decide who gets to interviews. But we do try to award something to all the applicants, including some sizable awards. They may not be as significant, but there are awards, and it is not wasted time for the students. President Davenport: How many of the students whom interview matriculate here? The key is that even if we do not get all of them awards, we need to get them enrolled. Dean Wolff: We do give \$2,500 awards for one year to all top 10 percent students. FA: We seem to be using a recruitment model based on old scholarship models, and that may be more of an admissions decision. President Davenport: I also think that the approach to giving has changed, more of a pay as you go approach rather than endowments. Vice President Mayo: We do still award Presidential Scholars when there are special donors who want to support students. This topic was also discussed by the Foundation Board at its September meeting. President Davenport: This is the number one priority for the Foundation, including the capital campaign. We need a different strategy including different levels of scholarship awards for students in order to attract the best students.

**d. Smart Transfer Plan & Course Outlines (FA):**

FA President Severns: Not a report, but more of a concern. This will be a lot of work. Course outlines and course outcomes, how much of this will have to go through curricular processes? How much will we have to do by hand, how much can we pull down from the system? FA: If we can put it in ISRS that would be fine. But we need to link to CDS, since we need to update the system. It would be better not to send it through CDS. The other issue is question of intellectual property, but may not be that big of problem. Third—What is the difference between smart transfer and students first? There does not seem to be a lot of communication between the two groups. Finally, how will this be used? How will students know what will transfer and what will not. Students will need assistance. FA President Severns: Last thing I have heard, this seems to move in fits and starts, is what can we do automatically and what cannot be done. FA: The timing of this is awful, already dealing with the 120-credit conversion. The same group of faculty are being asked to do all this work. FA President Severns: I floated the idea of extra duty days for UCAP. President Davenport: We will relay this information to Vice Chancellor Olson. Vice President Blackhurst: We have already gotten an extension, and if we need to we will negotiate another extension. President Davenport: This is a BOT initiative, and they are pushing hard on this.

**e. Campus Disruptions (Mary Dowd & Suzie Dugan) (time certain 3:30 p.m.):**

Thank you for allowing us time to share this information with you, a PowerPoint entitled partners in safety. We are looking for help in working in this area (see attached PowerPoint).

**1. Affirmative Action—Linda Hanson: 1b3 are now handled by Affirmative Action.**

**f. Tuition Bubble (FA):**

A question—this is one-time money, use it or lose it, we understand. Vice President Straka: Seeking ideas, still looking for more, and enrollment demand is at the top of the list. We are looking for those things that we can see as investments, to have long-term successes for the campus, academic redesign, classroom renovation, equipment purchases, infrastructure, all leading to long-term impact on supporting academics. FA: How would a group go forward with a proposal? Vice President Straka: That process will be coming from the Deans to departments soon; it will go through the shared process. Vice President Blackhurst: This will be a public process with announcements and timelines. FA: How much money? Vice President Straka: Still trying to get final figures, but may be talking \$4-5 million, so significant projects. For example, could we finally connect the Library and Student Union? It was a good perfect storm for a change leading to these one-time dollars. We know we have to do what we can as administration to help faculty do what they can, especially in asking for the cuts we have had. FA: We need a good conversation about the human resource, not just the physical resources.

**g. Strategic Planning (Anne Blackhurst):**

Last year we initiated new strategic priorities, had open forums on goals and recommendations, met with the entire Meet and Confers, summarized all in a 60-page document. We felt we needed a more visual and concise summary. Please note this is a DRAFT and we are still taking comments. There is a bold mission and vision statement, and the document shows a crosswalk between all the goals and the key performance indicators for the goals, showing us whether or not we have met our goals and objectives. We will be creating a website for this round of strategic planning for all the campus to provide input. We will be forming implementation teams soon. President Davenport: This is a project in progress.

**h. Non-Resident Tuition for Graduate Students (Rick Straka):**

Lots of discussion about tuition rates. We have a proposal to charge all graduate students resident tuition. There are only 40 students paying non-resident. Bringing them into in-state we would need an additional 30 students or \$180,000. The risk at undergraduate is different. Would you support moving forward with eliminating non-resident tuition for graduate students? President Davenport: This would be a pilot project and would be reviewed after a couple of years. FA President Severns: Next Exec to review? President Davenport: Okay.

**i. Residence Hall Naming (Richard Davenport):**

Above.

The meeting adjourned at 5:04 p.m.



Warren Sandmann  
Reviewer for Management



Paul J. Hustoles  
Reviewer for Faculty