

Faculty Association Meet and Confer
Thursday, November 5, 2015
3:00-5:00 p.m.
CSU 245
Administration Agenda/Faculty Chair

NOTES

Present for Faculty: Mary Visser, convener, Gregg Marg, Daniel Swart, recorder, Bobby Bothmann, Paul Hustoles, Roger Severns, Dan Cronn-Mills, Kelly Krumwiede, Steven Gilbert, John Thoenke, Luis Posas, Kari Much, Roland Nord, Joseph Reising, Patricia Nelson, Lynne Weber, Richard Liebendorfer, Kirsti Cole, Shannon Miller, Gwen Westerman, Tim Secott

Present for Administration: Richard Davenport, David Jones, Bobby Fleischman, DeeAnn Snaza, Rick Straka, Joan Roca, Dean representative, Bonnie Windschitl, recorder

Guests: Ginger Zierdt

Meeting called to order by FA President Visser at 3:06 p.m.

1. Reports:

a. Reorder/Additions:

- 1.f.ii. BESI Update - moved from 2.b.i.
- 1.f.iii. Holiday Calendars
- 1.f.iv. Professional Development Day
- 3c. University Course Schedule
- 3d. Diversity Commission Diversity Initiative
- 3e. Pan African Conference Review

b. Review of Notes: No changes.

c. MSU Provost and Senior Vice President for Academic Affairs [Robert Fleischman for Marilyn Wells]: Dr. Hustoles and the Theatre and Dance Department are to be commended on *Titanic* and *Miracle Worker* - congratulations. My parents came to see *Titanic* and said it was as good as any Broadway show they had seen in New York. Hustoles: *A Christmas Story: The Musical* is starting, so get your tickets. Fleischman: MnSCU ASA Fall Leadership Conference at Cragun's was well represented by administration. Retention, diversity and enrollment management were some of the topics. Congratulations to David Jones, Anne Dahlman and Barry Ries, who were honored at the conference. On behalf of Provost Wells I want to invite you to the 6th annual Common Read public lecture, at 7:30 p.m., on Tuesday, November 10, in the CSU Ballroom. Novelist Ericka Allen, daughter of the Common Read author, Will Allen. The book is titled, "The Good Food Revolution". Many thanks to Dr. Antonelli and Dean Roca for their leadership and support.

d. MSU President's Report [Richard Davenport]: Announcement – Senate bonding tour on November 17 between 2:00 & 4:30 p.m. They will be looking at our \$6 million project (which will be a 45-minute presentation). They are also here to listen to four or five other regional projects being proposed. CTF – tracking and watching very carefully as initiatives are rolling in the sequence they are planned with appropriate composition of the committee. Not a lot of work on our campus right now because of the way the initiatives are being rolled out. There are five administrative searches going on currently now on campus. I hope to announce the Interim VP for Advancement next week. Rick Straka will chair the search for the permanent position. This is very important and we want to select an excellent person to replace Kent Clark. We will use a search firm to expedite and hopefully wrap up the search in six months. The CIO/VP of Technology search is coming along. Then we have the Extended Education and Arts and Humanities Deans' searches.

e. FA President's Report [FA President Mary Visser]: I want to thank the faculty for their input in *Charting the Future*—well organized approach and moving in a positive and systematic direction. It is important work and well-handled. Thanks for the BESI timetable and work on the document. letters have gone out—they are confidential. Nov. 11 Dick Casper and

Russ Stanton. Knowing Russ is retiring on December 3, we ask that only people considering BESIs call Donna for an appointment with Russ. Very pleased to have tentative contract settlement. Back pay on December 11 pay check. FA: There are a few people who want to change their tax shelter so knowing that date would be very helpful. DeeAnn Snaza was asked to send out an official announcement. The Anti-Bullying training attended by eight faculty was informative and useful on many different levels. Will be meeting regularly to put information in to action. Entire IFO Board had anti-racism training—other initiatives may come out of that training as well.

f. Human Resources Report [DeeAnn Snaza]:

i. Vacancies – Unclassified and Classified Searches: The lists went out. There were no questions.

ii. BESI Update: There were 58 inquiries - 2 were rescinded and 6 did not qualify because of funding. Of the 50 eligible we met with the supervisor to look at individuals basically eliminated and not filled or if filled behind what would be the cost savings. There were 31 letters sent. The other 19 did not see enough savings. November 24 is the last day to accept/not accept. If all 31 BESIs were accepted we would see a cost savings of \$1.2million. FA: Most of these BESIs would be for the of this spring semester, correct? For chairs who don't know if they will have a retirement will there be an expedited search process? Snaza: Deans can announce after November 24 and searches can get started. FA President: We are very aware of the tight timeline and will be helping. Snaza: Search committee chairs to plan and schedule in advance. President: We appreciate everyone's participation; this is a big help with our budgetary challenges. It benefits everyone. Snaza: There could be some unique situations where an individual would not be retiring until next year.

iii. Holiday Calendars: While these are mainly for MSUAASF and classified alternate holidays, they can be useful for chairs as well. Forward any suggestions to DeeAnn Snaza.

iv. Professional Development Day—A committee consisting of Queen Booker, Jose Lopez and David Jones are looking at civility and empathy in the work place. Suggestions are being sought for a theme-based approach for this year, which will be the first duty day of spring semester.

2. Discussion Items:

a. MnSCU/Legislative Relations [Richard Davenport] [Standing]

Nothing new—already been talked about.

b. Budget [Rick Straka] [Standing]: Not a lot of updates. One-third of FY17 would be done through BESIs. If all 31 were accepted we would realize \$1.2million we don't have to go and find from elsewhere. Budget Sub M&C allocation model - set of principles with discussion at Sub M&C. Specific decisions will make and break. FA: Current allocation model? Straka: For every \$1million we would realize \$90,600 in appropriation.

i. Summer Distribution [Straka]: I will turn this over to Bobby, since he's been more closely involved in summer distribution. Fleischman: very successful and consistent with prior years with a net of almost \$4million - including almost \$1million to the general fund and revenue was distributed to Deans last week. Straka: Only caveat in calculations - summer adjustments should follow previous contracts. FA: What about online differential? Fleischman: We are waiting on Deans to report how last year's was used.

c. HLC Visit Preparations and Assurance Argument Review [Lynn Akey/Joan Roca/Andrea Lassiter]: Lynn and Andi send their regards. Dean Roca wanted to thank the committee members. Who knows when this institution was first accredited? In 1916. Meeting with all sub meet and others to address the criteria in each committee. The self-study is different than 10 year years. Much more focus on criteria and evidence because of financial aid. Fly-by-night institutions caused financial aid problems for students and left them hanging when they closed up. This is a concern that is being addressed. Accrediting agencies are under the gun from the federal government. Even HLC is being criticized for not being tough enough. Website is up. On-line comment box is available and feedback can be anonymous. A five-minute survey will go out to students in January. FA: One hundred years of accreditation is a big deal – can we link it with the sesquicentennial? Roca: Looking at celebrating the depth of the history of the institution. FA: Not accredited before 1916 because? Roca: there was no accreditation before then.

3. Information Items:

a. Preferred Name Procedure Update [Ginger Zierdt] time certain 3:45 p.m.:

We are almost all the way through Phase 1 and moving into Phase 2 with the design and development of the process. IT is mindful of errors that can occur. MavCard as a preferred name vehicle is in the discussion stage. There are concerns with Campus Security. D2L is completely full functionality with preferred name. Graduate admissions is a function of our university solely. Undergraduate admission is MnSCU influenced. Employee side less cumbersome than student side. Jones: A lot of IT people working behind the scenes. On pace and appreciate everyone's support. FA President: Thank you. Zierdt: Thank you as well.

b. AgileGrad Update [Ginger Zierdt]: Department Chairs, Deans, SRCs - we are ready to make sure that AgileGrad is ready to go. A massive amount of data is being pushed into AgileGrad. Moving forward making sure everyone fits. There are many other features of AgileGrad that can be built in over time. For new incoming freshmen it will be in their hands in full functionality. FA: Nothing for faculty to go in and look at it? Zierdt: Everyone is welcome to explore for yourself. Hobsons knows we have a massive amount of curriculum at this institute. FA: ISRS going away. Jones: It won't be happening right away. Zierdt: Hobsons is aware of the changes with ISRS. FA: As a junior would AgileGrad be helpful? Zierdt: For some it could potentially be useful. FA: Will DARS be going away? Zierdt: No, DARS is still the official degree planning tool for the MnSCU system. Agile Grad is a facilitator. DARS is backward looking; AgileGrad is forward looking. FA: When we enter a program do we see what students see or more? Zierdt: Advisor mode; testing model. You are welcome to explore the student view. AgileGrad will get you there.

Additional Information Items:

c. University Course Schedule [Ginger Zierdt]: Course input and entering changes. There is a significant amount of changes. At times may be frustrated - potentially take a look at how we do scheduling. FA President: something will be proposed ways we can think about timing and potentially be able to shore up. Good time to look at ebb and flow; change some of the deadline dates and go with the flow. FA: Useful to start tracking same requests that keep getting made - monitor how many are repeats. Zierdt: There are multiple electronic platforms. FA: Also looking at problems might help to not have to do as much work. Zierdt: Want to be a part of it. An Ad Hoc group to look at this might be helpful.

d. Diversity Commission Diversity Initiative [Fleischman]: Charge of the committee will be to create, assess, and modify, as needed what is being suggested as two phases of a pilot project (e.g., please see handout). FA President: When do you want committee suggestions? Fleischman: As soon as possible, and certainly by the end of the semester. Exec Committee will talk about it and come back. President: MSUAASF wants to have more discussion. We want to move forward after we have a good opportunity to see where this is intended to go.

e. Pan African Conference Update [Fleischman]: The Pan African Conference Review Committee is currently reviewing the conference and soliciting feedback and ideas from the campus community for moving forward with the conference (e.g. please see handout). Please provide feedback to either Dr. Booker and/or Dr. Greer by the end of Fall Semester.

Good News [David Jones]: We are up 25% in enrollment from this time last year. The momentum is there. More and more high school guidance counselors say students are looking at us. At the State Fair this year MnSCU took a recognition survey and MSU was a clear #2 behind the U of M. President: Thanks to faculty for making students feel comfortable with their education.

Meeting adjourned at 4:35 p.m.

FAAD Meet and Confer Dates

- Thursday, December 3, 2015, 3:00-5:00 p.m., CSU 245 (FA Agenda/AD Chair)
Dean representative: Kim Greer
- Thursday, January 7, 2016, 3:00-5:00 p.m., AH 123 (FA Chair/AD Agenda)
Dean representative: Brian Martensen
- Thursday, February 4, 2016, 3:00-5:00 p.m., CSU 245 (FA Agenda/AD Chair)
Dean representative: Jean Haar
- Thursday, March 3, 2016, 3:00-5:00 p.m. – CSU 245 (FA Chair/AD Agenda)
Dean representative: Kimberly Contag
- Thursday, April 14, 2016, 3:00-5:00 p.m., CSU 245 (FA Agenda/AD Chair)
Dean representative: Brenda Flannery
- Thursday, May 5, 2016, 3:00-5:00 p.m., CSU 245 (FA Chair/AD Agenda)
Dean representative: Barry Ries

Reviewer for FA: Daniel Swart
Reviewer for Administration: Bobby Fleischman