

FACULTY ASSOCIATION MEET AND CONFER
Thursday, March 15, 2012, 3:00 – 5:00 p.m., CSU 204
(FA Agenda/AD Chair)

NOTES

Attendance:

Faculty: Jim Grabowska, Mary Visser, Dan Swart, recorder, Lynnette Engeswick, Barbara Carson, Paul Hustoles, Angela Monson, Kelly Krumwiede, Richard Liebendorfer, Georgia Holmes, John Seymour, Becky Schwartzkopf, Gregg Marg, Kevin Parsneau, Kirsti Cole, Ellen Mrja, Danae Quirk Dorr, Diane, Witt, Emily Stark, Queen Booker, Nancy Fitzsimons, Miriam Porter, Hans-Peter de Ruitter, Ronald Nickerson

Management: Richard Davenport, convener, Scott Olson, David Jones, Ed Clark, Warren Sandmann, Becky Barkmeier, Steve Smith (for Rick Straka), Joan Roca

Guests: Lynn Akey, Becky Copper-Glenz

Meeting called to order at 3:07 p.m.

1. Information Items--

a. Reorder/Additions:

b. FA President's Report (Jim Grabowska): I would like to thank the administration for their help with the one-time reinvestment program. This was a great project. The President may be going further down the list, which is great to hear. Provost Olson also mentioned that we may be adding to the base, and the criteria that are going to be using going into the future. The IFO is voting at the state and local levels. Notices should be being sent out for electronic voting. We have a load of constitutional amendments that have been the subject of work for a long time and the goal is to get them passed. The Delegate Assembly is next week.

c. MSU President's Report (Richard Davenport): We had an Admissions Open House in Brooklyn Park. It wasn't the normal type of open house, it was for students who were already committed to coming to MSU. It helped to clinch their decisions. We are planning to do more of these in the future.

Regarding the *Free Press* letter from President Kaler, of the University of Minnesota: I will be sending in my own editorial that isn't really a rebuttal, but more of a brief response. I will state what we disagree with. FA: Is there any feeling that the Chancellor might chime in on this, or produce a System response? President Davenport: He gave me the okay to write my own editorial. I don't think the System Office will write anything itself. Maybe we need to do a better job of telling our story around the state.

A second editorial concerned our receiving a National Marketing Award for the Teacher Education Program. I think this speaks volumes about our teacher education programs. The previous winner was Penn State.

The Target Center has the Minnesota State University, Mankato branding added to it. The sign will be there for three-four months, but we are in negotiations to extend this for a year.

The rumors about the Minnesota Vikings are probably true. We will probably get the contract for training camp for this year.

Chancellor Rosenstone asked me to head up the Metro Bachelor Completion Program. The idea is this: We don't have a presence in the Metro area (besides Metro State). The need in the Metro is being met

by the privates/for profit schools. Not all of the four-year Institutions are interested in being involved in the Metro. If we do, we will be looking at how this would impact our campus.

d. Provost & VPAA Report (Scott Olson): Base positions: We made a promise that we would look again at the fall requests if we were confident about the budget. We did focus on instructional faculty at this time. This is the beginning; there is more to come. We are hopeful that we will be able to go forward with more. Deans have been notified of what positions have been opened, but the departments may not yet know. They should know soon.

i. Academic Showcase: Please take part in the Academic Showcase. The promotion and tenure workshop is in the afternoon. It is a big day; we are planning to feed you as well as we can. My special plea is "we've been through a horrible chapter of the University, now that we didn't go over the cliff, the right question to ask is what did we learn?" How do we take this information and move forward. FA: When will there be a campus-wide faculty announcement and invitation. Provost Sandmann: We will be sending out an

announcement and an invitation coming out next week.

e. Human Resources Topics (Becky Barkmeier):

i. Update on Dean Searches: Allied Health and Nursing Dean search is being extended. HR is working with a search firm to fill the position. College of Education Dean interviews are scheduled. Regarding Institutional Diversity and other searches, we may want committees ready to go for when we engage the searches.

ii. Approved Alternate Holidays: These have been made for the other bargaining units.

iii. Civility Campaign: We are moving forward; the first meeting scheduled Monday. Please suggest names for facilitators for these meetings.

The Great Colleges to Work for survey: an email from President Davenport (random sampling) will be coming out to take part in the survey.

2. Action Items--

a. FY13 Calendars (Sandmann): At the January Meet and Confer I showed you the FY 13 calendars. I would like to get permission to take the word draft off of them. We did not make any changes. FA President Grabowska: Yes.

b. Policy Formal Review – Runs from February 8 to April 5, 2012: Policies are out for formal review. Please respond by April 5.

A. Revised Policies:

i. Academic Honesty

ii. Contracts

iii. English 101 Placement

iv. Grade Appeals

v. Grading

vi. Lost and Found

vii. Outdoor Music Events

viii. Posting

ix. Priority Registration

x. Statement of Student Responsibilities

xi. University Undergraduate Graduation Requirements

xii. Undergraduate Admissions

xiii. Web Publishing

B. New Policies:

i. Assessment of English Language Proficiency of International Students

Copies of all policies may be accessed at <http://www.mnsu.edu/policies/whatis/review/>, within the "Policies Under Review" section. Comments may be provided electronically (lynn.akey@mnsu.edu) or in writing (Lynn Akey, Office of Institutional Research, Planning and Assessment, 315 Wigley Administration Center). Please submit comments no later than April 5, 2012.

3. Discussion Items--

a. MnSCU/Legislative Relations (Standing): I am encouraged by the talks I've had with both sides of the aisle in House and Senate. We are number 14 on the list; we have a good chance of getting in. We've called in some chips on this one to get the Clinical Science Building bonded.

b. Budget (Steve Smith) (Standing): Not a lot of new information on the budget right now. We don't have any plans to do any additional cuts. We did institute some reductions in non-academic areas and we will be building a process for non-academic reinvestment of base funding focusing on serving students better, being more efficient, etc.

i. One-Time Funding Update: The next steps are loading cost centers and getting their assessment plans approved.

ii. Budget Forum: We are talking about another forum, early to mid-April. This forum would be to give an understanding of our budgetary situation, general Q and A, etc. What else should we be discussing? What topics? FA: Did you hold this out in the mall last year? This tends to bring in more students. **Steve Smith:** I'll mention that to Vice President Straka. If you have other thoughts, please bring them to Vice President Straka.

FY 2013 equipment process - all areas have submitted their list. We will be forming a budget subcommittee to review. We will try to get that meeting started very soon - early April or before.

c. Extended Learning Revenue Model (Copper-Glenz – time certain 3:15-3:25 p.m.): The current model is that tuition earned in the summer goes back to the colleges to help support those classes. How do we do this at the Edina location? We need a summer model for Extended Learning. We still have a lot of things to work on, but I want to open this up for discussion. Also, banded tuition is hard to track, so we would like to turn to a per-credit rate, so that it can be tracked. Non-banded tuition wouldn't hurt part-time students, but it would hurt full-time students. We are looking on how we might separate these two groups. **Steve Smith:** We are trying to grow the Extended Learning program and reach a new audience while

funneling additional funding back to the colleges. FA: How would this work with graduate courses?

Dean Copper-Glenz: Graduate student do not pay banded tuition. **President Davenport:** We'll be working with the Student Senate and off-campus students. This system is new to us, so we need to make sure everyone is on board. FA: How would this affect our on-campus classes? If people can take Extended Learning instead of summer on-campus classes, what would happen? Would we have to compete with our own program?

FA: When the revenue comes back to the departments, does FTE also come back? **Dean Copper-Glenz:** We may have to modify how the data is reported to show how load is passing at the off-campus levels.

FA: We broached the topic of grandfathering? **Dean Copper-Glenz:** It isn't off the table, but we are looking at a few different models. We aren't sure. **President Davenport:** I think we need to do this, but we don't have all the answers yet. We have a great start. Once it starts working, you won't want to let it go. We'll bring this back.

d. HLC and Assessment (Akey and Sandmann – time certain 3:25-3:45 p.m.): Handouts - starting next fall, HLC is coming to campus, and they are never leaving. The old model was once every ten years we go through a massive audit. A second model is Continuous Improvement. Starting next year, the ten-year audit option will not be available. This new model is still based on a ten-year cycle. There are two reviews (year four distance, and year ten on-campus). We'll put together an assurance document (100 pages) on how we address accreditation. We'll need to keep an evidence file that will be kept online and up to date. The improvement process: Every ten years we take part in a quality initiative. We have quite a bit of work to do as we only have three years (transition map).

New criteria are also coming into effect: Demonstration of a commitment to public good, increased focus on teaching and learning, articulation and differentiation between student learning goals at all levels, focus on curricular and co-curricular activities, demonstrate fulfillment of claims regarding experience of students, etc.

HLC is getting far more specific and descriptive in its assessment. Most of this we are already doing, but we need to document it better. We will actually respond to the program reviews, etc.

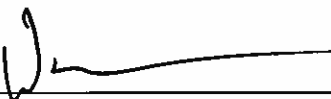
The next step is to work with General Education assessment. We are looking at some new ways of doing assessment and helping departments to do assessment. We will also be sending more people to the HLC meetings in Chicago.

e. Academic Data Summary Recommendations (Akey – time certain 3:45-4:00 p.m.): Handouts - Approximately a year ago we appointed a work group to review the data summary and make recommendations. The work group met through the fall term, and did a great job. Their recommendations are outlined in the handout.

Meeting adjourned at 4:57 p.m.

FA/AD Meet & Confer Scheduled Meeting 2012

Thursday, April 5, 2012, 3:00-5:00 p.m., CSU 284 ABC
(FA Chair/AD agenda)



Warren Sandmann
Reviewer for Management



Daniel Swart
Reviewer for Faculty