

Graduate Curriculum & Academic Policy (GCAP)
Approved Minutes
Monday, November 16, 2015

Present:

Armentrout, Suzannah M, Arnold, Jacqueline, Ballard, Peggy, Houlihan, Daniel D., Mahoney, Christine Brown, Secott, Timothy E, Bergman, Barb

1. Grad faculty status applications – Most packets reviewed and have been returned to Grad Office (Nov 18). Since deadline was extended, we will receive another round of packets from Ranae.
2. Curriculum proposals -- reviewed 10 proposals for recommendations
3. 3:30pm – Discussed HLC Assurance document with reps Queen Booker & Rhonda Dass
4. HLC Defining Quality Faculty – taskforce volunteer needed. Jackie agreed to serve, pending meeting time working.
5. Graduate Assistants – ongoing discussion
 - a. GA taskforce
Agreement that a GA appointment letter with clear dates and hours and position description needs to exist.
Discussed issues (health insurance, etc) regarding some departments having GAs work more than 20 hours per week and/or not within the academic year.
Concern about how to enforce a policy while also providing reasonable flexibility.
6. Next meetings:
Grad meet & confer (ie with admin): Mon, Dec 7, 3:00pm, ML2042

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