

**Graduate Curriculum and Policy Committee
Faculty Meeting
Approved Minutes
Wednesday, November 14, 2012
2:00 pm to 4:00 pm
ML 1027**

1. CDS Proposals

- a. The following proposals were recommended without discussion.

4149

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b. The following proposals required discussion.

- 4145 – This proposal was discussed. Our recommendation is to provide a description of the additional graduate student requirements in terms of assignments to differentiate the undergraduate and graduate level class. The author can upload this into the “Additional Supporting Information.”
- 3270 – This proposal was discussed. Unrestricted Electives section is mislabeled and since a limited set of courses should be labeled "Restricted Electives." Our recommendation is for the author to make this change in the system so it is reflected in the catalog and then we will approve it.
- 2423 – This proposal was recommended after further discussion.
- There were 4 related proposals that we discussed. We would recommend that the number of credits required be aligned with the courses that are required. We recommend that these courses add up to the total credit number of 27.
 - 3970
 - 4094
 - 4093
 - 3686
- 4006 – Please provide rationale for the specific credit change from 12 to 11 and the reason new classes were included instead. We would also recommend adding an attachment showing the courses in the certificate before and after.
- 4009 – Please clarify that the change is in the title and now it is logically connected to a new class (644). It would also be helpful for the author to clarify that the 2 changes (the previous course change and the new course) satisfy the Board of Teaching.
- 4042 – We discussed this proposal. We found 2 typos in the Admission Requirements section. “sstudents” should be “students” and “recommendations” should be “recommendation.”
- 3700 – We discussed this proposal and have a few questions/suggestions for change.
 - “Applied Statistics” should be listed under “Full Program Name” as well as Program Name for Transcript.”
 - Opening paragraph under Common Core is policy and does not belong with program proposal. Please remove first paragraph under “Common Core.”
 - Thesis or Alternate Plan needs its own section. The author could format this similarly as they have in the current bulletin.
 - Please also bold the “Applied Math Requirement” under “Common Core.” Please use the format in the bulletin for the department. We thought that was very clear.
- 3707 – After discussing proposal, it was approved.
- 3964 - After discussing proposal, it was approved.
- 4116 – We discussed this proposal. We would recommend that all of the “Learning Outcomes” be written as more as outcomes than assignments. We could send the author the GCAP Learning Outcomes Recommendation Sheet. We also recommend that the author specify the major content areas of the graduate course instead of referring to the undergraduate course.

2. GCAP’s statement about graduate stipends. We agreed to send this revised statement to Dean Ries.

The Graduate Curriculum and Academic Policy Committee supports an increase in the graduate stipend for all regular GTAs, RAs, and GAs at Minnesota State Mankato. GCAP supports the increase for the following reasons: (1) The stipend has not been increased since XXX; (2) the stipend is no longer sufficient for international students to attain visas to study in the United States; (3) the stipend is insufficient to attract the best/brightest applicants to our graduate programs; and (4) a number of positions are revenue generating (e.g., GTAs) which should alleviate costs associated with raising the stipend.

3. FA Executive Committee Report—Cindra Kamphoff

We discussed feedback about discontinuing participation in MAGS Thesis Award competition or local graduate competition from the Faculty Association Executive Committee. We will address this again at the Submeet.

4. Graduate faculty applications

Each GCAP faculty member is assigned 10-11 graduate faculty application to review by Friday, December 7, 2012.

5. Sub Meet agenda items.

- a. The next Sub Meet and Confer is November 28, 2012 in CSU 285 from 2:00 to 4:00 p.m. Cindra and Claudia will chair this Sub Meet meeting.
- b. Cindra and Claudia will meet with Dean Ries to set the agenda on Wednesday, November 21.

Respectfully submitted, Cindra Kamphoff.