

Graduate Sub Meet and Confer Meeting Notes
Tuesday, September 27, 2011
1:00 – 3:00 pm CSU 202

Members present: Vijendra Agarwal, Bobby Bothmann, Becky Copper-Glenz, Nancy Fitzsimons (chair), Jean Haar, Chris Mickle, Jennifer Pepperell, Melissa Purdue, Claudia Pragman, Barry Ries, Robert Sorensen

The meeting notes of April 20, 2011 were approved and will be posted on the College of Graduate Studies and Research website.

Meetings with College Curriculum Committees – The Chair suggested that representatives from each college meet with the Graduate Committee to discuss curriculum proposals and any graduate program-related business.

Graduate Research Conference – Interim Dean Ries asked the members for guidance as to whether or not the Research Conference should continue in its current format. Infrastructure and resources will be examined, and a survey will be created, to determine how best to improve the opportunities for graduate students to present their research.

Distinguishing 4xx/5xx Courses and Student Learning Outcomes—documents were distributed. These will be on the CDS and College of Graduate Studies and Research web pages.

Graduate Faculty Policy and Application Process – discussion occurred regarding the current policy and application process. Discussion and suggestions for revising the process will continue throughout the year.

Status of President's proposed Graduate Task Force – Although there has yet to be a formal charge from the President, Interim Dean Ries would like Graduate Committee members to participate on the Graduate Task Force.

Proposed deadline for Graduate Committee review of proposals – April 3, 2012 was established as the deadline for curriculum proposals to be submitted to the Graduate Committee.

Electronic paperwork— The committee discussed the benefits of workflow software for graduate students submitting forms that require a number of signatures, and how the campus might move forward with emerging technology. The graduate college is working with IT for submission of online applications and will consider online submission of other graduate college documents in the future.

Meeting was adjourned

Approved by:

Dr. Barry J. Ries, Interim Dean
College of Graduate Studies and Research

Dr. Nancy Fitzsimons, Chair
Faculty Association Graduate Committee