

Graduate Committee Meeting
Wednesday, January 18, 2012
2 to 4 pm, ML1027
Approved Minutes

Present: Claudia Pragman (COB), Nancy Fitzsimons (SBS), Jennifer Pepperell (COE), Melissa Purdue (A&H), Bobby Bothmann (Lib./Unaffiliated), Cindra Kamphoff (AHN).

Absent: Bob Sorensen (CSET)

1. The April meeting date was changed from April 11th to 4th. Spring semester schedule was approved:

Graduate Faculty-February 15, March 14, and April 4.

Graduate Submeet and Confer-January 25, February 22, March 21 and April 25.

2. Nancy will be unable to attend some meetings this spring. Cindra will attend the January 26th FA Meet and Confer in her place, Bobby will attend the February 2nd FA Executive Committee Meeting, and Jennifer will attend the March 15th FA Meet and Confer.

3. The committee voted on and approved a committee name change: Graduate Curriculum and Academic Policy Committee (GCAP).

4. The committee reviewed a new charge description and offered revision suggestions: Add that chair will co-chair at sub meet and confer, emphasize that this committee must also attend meet and confer meetings, remove "CDS system" language in case system changes, add more on role of chair, and possibly add that a substitute should be found if a member has to miss a meeting. Change time commitment to 4-6 hours per week outside of scheduled meetings for members and an additional 10 hours/mo. for chair. The committee will review a final draft at our next meeting.

5. Committee proposes a change from "university" to "undergraduate" (or something else) in the UCAP committee name as UCAP does not handle graduate curriculum concerns. This would also reflect UCAP meeting notes which already refer to the committee as "undergraduate." Note: Nancy learned that the GA Charge document is incorrect in identifying "university" in UCAP. Ron Nickerson confirmed that the "u" stands for "Undergraduate".

6. Committee discussed the 1/5/12 Graduate and Research meeting with Dean Ries. Nancy reported that no specific charge or feedback from Dean Ries has been issued to the committee yet from this meeting. Several committee members felt that there were many very good ideas generated at the meeting and would like to know the next steps/outcome of the meeting. Nancy will put this on the agenda to discuss at the next Graduate Submeet and Confer. Nancy stated that she thought the charge of the committee is not to implement the ideas/tasks for the

Graduate College; rather to give input. She will discuss the charge with Jim Grabowska to get clarification.

7. The Committee discussed and had questions about the Graduate Dean position. Is Dean Ries serving a 2-year interim position? When will permanent search be conducted? What about the proposal for VP of Research and Graduate Studies that will do away with the Dean of Graduate Studies? Is this combining two jobs or adding another administrator? Nancy will ask at the GA Executive Committee meeting the status.

8. The committee reviewed curriculum proposals:

The committee approved proposals-3223, 3234, 3239, 3348, 3402, 3405, 3547, 3530, and 3514.

The committee also approved the following proposals, but will be contacting the originating departments for some clarification-

o 3466- Committee noted no difference in UG and G SLOs. However the course modification did not required submitting SLO (syllabus), therefore the committee will not return the proposal. Rather, will recommend and Nancy will email with language suggesting to address this along with the Writing SLO document.

o 1840- Committee noted no difference in UG and G SLOs. However the course modification did not required submitting SLO (syllabus), therefore the committee will not return the proposal. Rather, will recommend and Nancy will email with language suggesting to address this along with the Writing SLO document.

o 3453-Question on impact on total number of credits on degree. Nancy will ask for clarification before a decision is made on this proposal. Note: No impact total # credits. Approved 1/24/2012.

o 3212-Question on what happens if student isn't accepted to a conference? Note: Addendum added with clarification. Approved on 1/30/12

The committee will be sending back and recommending revisions on proposals:

o 3321-Sending back and asking to refine SLOs for graduate students

o 3481-Send back for further clarification on SLOs for graduate students

o 3195- Send back for further clarification on SLOs for graduate students

o 3471- Send back for further clarification on SLOs for graduate students

o 3261- Send back for further clarification on SLOs for graduate students

The committee needs further clarification on the following proposal before voting on it:

o 3477-Restricted Electives credit hours don't match up with course credit hours (5-13, but all courses are 3 credit courses). Note: Committee reviewed author's response and feedback from Chris Mickle, discussed and approved on 1/25/12.

Prepared by: Melissa Purdue

Reviewed by: Nancy Fitzsimons, Faculty Chair