

General Education & Diversity Committee
September 3, 2010
Approved Minutes

Present: Steven Gilbert, Chair (Library & Unaffiliated)), Patricia Hoffman (Education), Julie Kerr-Berry (Arts & Humanities), Jose Lopez-Jiminez (Social & Behavioral Sciences), Daniel Toma (Science, Engineering & Technology)

Absent: Bud Roychoudhury (Business), Marge Murray-Davis (Allied Health & Nursing)

1. Gilbert requested volunteers for several committee roles:

secretary/archivist; GECCIG coordinator for Category 9; GECCIG coordinator for Category 10; lead person for Gen Ed assessment revision; and liaison with CDS. Several members expressed interest in these roles, but a decision was made to postpone assignments until next meeting when all members are present. Gilbert reviewed the steps involved in being a GECCIG coordinator so this function was understood by new members.

2. Gilbert reported that the Student Relations Coordinators in the College of Allied Health and Nursing have requested a meeting with him on November 3rd to discuss questions about the Diverse Cultures Graduation Requirement. Gilbert requested that the questions be emailed to him two weeks before this meeting so that the full committee can review them, if necessary. Gilbert asked if another committee members could accompany him to the meeting; Hoffman volunteered.

3. Sub-meets will be on the second Fridays of each month, starting next week September 10th. Dr. Maria-Claudia Tomany, AVP for Undergraduate Studies and International Education and Marcius Brock, Registrar, will represent the administration at sub-meets.

4. Dr. Gilbert reported on his individual meeting on August 24th with Dr. Tomany, which she requested. Gilbert reported that the meeting was collegial and productive. Topics discussed included (1) revising the Gen Ed assessment process (i.e., the memos written by past Gen Ed Chair Chris Corley in 2008 and former committee member Brian Martensen in August 2010); (2) the on-going paucity of Gold courses; and (3) a workshop for faculty on Gold course development / design. Gilbert noted that a workshop was offered on Professional Development Day last year but attendance was small. Gilbert also raised the issue of whether the DCGR should be changed if Gold courses remain low.

5. Gilbert asked if the Purple and Gold rubrics (templates) have been incorporated into the CDS? Kerr-Berry will follow up on this. Kerr-Berry also raised the issue of having Gen Ed category rubrics / templates also incorporated into the CDS.

6. Kerr-Berry asked if the writing intensive requirement (i.e., 20 pages, 10 of which must be revised) “officially” appears anywhere in print and/or online? Gilbert recalled an email exchange he had with UCAP Chair Ron Nickerson last year about this and will see if he can find it.

7. Gilbert discussed the need to offer a Gold course development / design workshop again. Who will provide this training, as well as when and where, will need to be determined.

8. Kerr-Berry raised the issue of the difficulty of both conducting and revising Gen Ed assessment when no one on the committee is an expert in program or curriculum assessment. Gilbert noted that Dr. Lynn Akey, Director of Institutional Research, may have such expertise. We will ask Dr. Tomany at sub-meet next week for clarification about Dr. Akey’s institutional function and potential role with Gen Ed assessment.