

FA FIG/Sabbatical Committee
Approved Minutes
Friday, September 04, 2015

I. **FIG and Sabbatical application review meetings with administration**

Committee members discussed and agreed to combine meetings with faculty and administration for reviewing FIG and Sabbatical applications if schedules permit.

II. **Sabbatical reports**

Committee members also discussed working to streamline the sabbatical report process focusing on the following items:

- Clarifying messages that specify to whom sabbatical reports are turned in
- Making suggestions to the current sabbatical report format to encourage more similar reports
- Including a copy of the sabbatical report with the sabbatical leave agreement form applicants receive from the Provost's office

III. **University-wide sabbatical celebration**

Committee members discussed the possibility of holding a "FIG/Sabbatical Day" or Sabbatical Seminar Series to showcase faculty projects.

IV. **MnSCU categorization of sabbatical projects**

Committee members also discussed the possibility of adding an item to the sabbatical report to allow for sabbatical recipients to categorize their sabbatical project according to current MnSCU categories (administration does this currently). It was also discussed that administration could approach MnSCU with a suggestion to change the way sabbaticals are categorized.

V. **Current issues**

It was brought up that the faculty co-chair is aware of two FIG recipients who were unable to use some or all of their awarded funding last year due to circumstances outside of their control. Committee members discussed whether or not applicants should have to re-apply for unused funds at the next cycle, and talked about suggesting a possibility of a revised application for individuals in this situation