Extended Learning Sub Meet & Confer
Notes
April 20, 2011
Heritage Room

Approved _____   **Not Approved _____**

Attendance
Faculty Association Representatives: Roland Nord, Bill Wagner, Jessica Schomberg, Brenda
Flannery, Deborah Jesseman, Yvette Dulohery. Absent: Danae Quirk Dorr
Administrative Appointees: Bob Hoffman. Absent: Mark Johnson, Joan Roca, Walter Zakahi
MSUAASF Representative: Absent: Chris Mickle
Ex Officio: Becky Copper, Linda Jacoby, Marcius Brock

I.   Call to order
        a.   Bill Wagner called the meeting to order at 3:04 pm

II.   Welcome

III.   Changes to Agenda
        a.   None

IV.   Announcements & Information

        a.   VP Hoffman indicated that Expansion plans for 7700 France Ave. are underway.

                1.   VP Hoffman also indicated that he is discussing possibilities with Rick
                     Straka for a new revenue model for 7700 France that would allow for
                     sharing of excess revenue among the academic colleges that offer
                     programs in Edina indicating that more information would be available
                     in 2012 about this possibility. VP Hoffman also stated that in the
                     immediate future excess revenue would be used to cover costs
                     associated with the expansion of 7700.

        b.   Faculty Development Center

                1.   Becky Copper handed out a revised copy of the Faculty Development
                     Center Proposal indicating that Stewart Ross had worked with Warren
                     Sandmann to complete this new proposal.

                        a.   It was recommended by several members of the sub-meet group
                             to officially add the Center for Excellence in Teaching and
                             Learning (CETL) to the document as contributors /participants in
                             the center.

                        b.   It was also recommended to revise the position descriptions for
                             the Faculty Development Center representatives to accurately
                             reflect their roles and purpose.

c. Library access for non-registered online students

   1. Bill Wagner indicated that several faculty members had brought to his attention the issue of library access for non-registered online students. Bill stated that there are online students who sometimes take time off to complete papers or who have other types of commitments but who wish to have access to online library resources. Currently students who are not registered for classes lose access to online databases, however students who come on campus can access those databases from the library.

      a. Jessica Schomberg stated that due to the licenses/contracts the library has with online vendors they cannot provide access to students who are not registered. These databases are however available to most individuals who come on-site to the library. Jessica agreed to put together an overview of the issue and forward this on to members of EL submeet.

      b. There was discussion among the committee members regarding the need for military students, graduate students and other non-traditional students to take time off at different points in their degree programs continued.

      c. The group wanted to know how long it takes to discontinue someone's library access. Does this occur on the first day of the semester for which they are not enrolled?

      d. The group discussed the possibility of having these students register for one credit and creating some sort of scholarship program for military students. The group indicated that could review this issue again once viewing Jessica's overview document.

d. What should be considered an online program?

   1. Becky Copper asked the group how they would recommend defining an online program because currently online programs are defined in Extended Learning to include minors, certificates, and licensure options in addition to degree programs. Becky indicated that there had been questions relating to what should be included in the official count of online programs.

      a. The group clarified that MnSCU must officially approve certificate programs which must be 9 or more credits therefore recommended that we use MnSCU approval as a criterion for certificates.

      b. The group also suggested that we continue to allow minors and licensure programs to also count as programs as each may attract a significant audience.

e. What can we do to improve Extended Learning Sub-Meet Meetings in the future?

1. Bill Wagner asked the group if they had any recommendations for improvements to the Extended Learning Sub-Meet meeting structure moving forward.

   a. The group recommended that we meet in a smaller room.

   b. It was also suggested that we check with Academic Affairs to see if someone at the university could keep a central internal website where notes from all Sub-Meets, Meet and Confer and other official university meetings could be categorized and stored for easy retrieval.

   c. In addition it was recommended that the meeting minutes for the Extended Learning Sub-Meet be stored on the Extended Learning website. Becky Copper indicated that she would create a link on the Extended Learning Web-site to the Extended Learning Sub-Meet notes which are currently posted on the website http://www.mnsu.edu/meetconfer/ along with all submeet and meet and confer notes.

V.   Other items
   a. The proposal for distribution of the online differential for FY 13-14 will be up for review at one of the first Extended Learning Sub-meet meetings in fall 2011.

Meeting adjourned at 4:00 p.m.

Submitted by: Bill Wagner & VP Robert Hoffman