

**Extended Learning Sub Meet & Confer  
Notes  
November 2, 2011  
CSU 202**

Attendance

*Faculty Association Representatives:* Danae Quirk Dorr, Roland Nord, Judith Luebke, Bill Wagner, Deborah Jesseman

Absent: Peg Lawrence

*Administrative Appointees:* Bob Hoffman, Becky Copper-Glenz, Ed Clark, Walter Zakahi, Absent: Joan Roca

*MSUAASF Representative:* Chris Mickle

*Ex Officio:* Jean Clarke, Absent: Sharon Evans

- I. Danae called the meeting to order at 3:00 PM
- II. Approval of the notes from the September 28<sup>th</sup>, 2011 Meeting (Quirk Dorr)
- III. Changes to Agenda (Quirk Dorr)
  1. None
- IV. Discussion items
  1. Update on distribution of the online differential in the academic colleges – (Copper-Glenz)
    - a.) An overview of how the online differential was spent in the College of Education, the College of Arts and Humanities and the College Allied Health and Human Services was distributed.
  2. Discussion regarding additions to the guidelines for how the online differential can be applied-(Quirk Dorr)
    - a) A question regarding whether or not the online differential could be used to hire probationary track faculty positions or to fund a portion of a position was raised.
      - a1. Warren Sandmann will be asked to attend the next EL-Sub-Meet and confer to confirm what type of positions the online differential could cover.
    - b) It was determined that since the guidelines provided a general structure for how the online differential dollars could be spent that there was no need to officially update the guidelines at this time however the group did want to confirm what types of positions the online differential could be applied towards.

3. Federal and state regulations impacting online learning – (Copper-Glenz)
  - a) A document listing the actions that MSU, Mankato has taken to address the regulations for online programs/courses within in each U.S. state was distributed.
  - b) It was noted that the regulations are continuously updated so it is important to have reviews of the guidelines in each state on a regular basis.
  - c) Massachusetts was listed as one of the most difficult states to get permission to offer online courses to residents therefore the university may consider not admitting students from this state if the regulations do not change.
  - d) The need to know which programs are available as 100% online programs was stressed as the university must list all online programs on the website to meet regulations.
  - e) Online programs that are going through the development process need to be aware of state regulations related to residency as many states consider internships and practicums to have an instate residence component requiring programs to seek formal approval to offer the degree to residents within their state. Online programs going through the development process should check with Extended Learning regarding the regulations.
4. Online/ off-campus student participation in an advisory group -(Quirk Dorr)
  - a) A question was addressed to the committee regarding how to gather feedback from online and off-campus students.
    - a1. Becky Copper-Glenz stated that Ann Goebel has established a student advisory group at 7700 and indicated that one or two 100% online students might be included.
    - a2. The committee stated that the best way to locate 100% online students willing to participate in the advisory group was to contact the programs and ask them to assist in identifying students.
5. Big Ideas Submitted for Extended Learning – (Copper-Glenz)
  - a) The “Big Idea” proposal submitted by the College of Extended Learning included a request for an academic advisor position for online and off-campus bachelor completion programs located at 7700 France, a campaign to draw awareness to the needs of online and off-campus students through the promotion of research, special projects and an internal assessment and a continuing education virtual option for professional global audiences.

Submitted by: Danae R. Quirk Dorr & Dean Becky Copper-Glenz