

Extended Learning Sub-Meet and Confer Agenda

April 25, 2012 3:00 pm – 4:00 pm

CSU 202

ATTENDANCE

Faculty Association Representatives: Roland Nord, Deborah Jesseman, Danae Quirk Dorr, Judith Luebke, Peg Lawrence

Absent: Bill Wagner

Administrative Appointees: Becky Copper-Glenz, Bob Hoffman, Walter Zakahi

Absent: Ed Clark, Joan Roca

MSUAASF Representative:

Absent: Chris Mickle

Ex Officio: Jean Clarke

Absent:

Note to Committee: Regarding the Peer Institution discussion, it seems we will not have enough time this academic year to adequately discuss all of the institutions we were assigned to review. If you could bring with you any written notes you may have taken about the institutions you had time to review Extended Learning can compile these notes for a report that we will distribute in the Fall. Let's plan to review the criteria for evaluating these institutions at the meeting next Wednesday based on your experiences looking at the websites and discuss how we might better conduct this peer review process next year.

1. Welcome

2. Review the Minutes from the February meeting
 - a. Motion to approve Zakahi/Second Deborah Jesseman
 - b. There are no minutes from the March meeting because there was no quorum

3. Online Differential Dollars and Fixed Term faculty
 - a. Becky confirmed with Warren Sandmann that yes you can use online differential dollars for fixed term faculty as long as it is approved by the College.

4. Updated Online Differential Distribution Model – Meet and Confer
 - a. 75% will go to the Academic College
 - b. 25% will go to Extended Learning based on credits earned

5. Online Related Professional Development Grants for faculty
 - a. The committee didn't receive as many requests as they were hoping for so the committee will be opening it up for another week or two. However, they approved all 5 applications that they received. Maximum amount is \$1500.00 and the online differential funds are being used for these grants.
 - b. Becky mentioned that they recently had the second meeting of the Services Task Force and they want to do some focus groups for online learners and send out surveys to address online learner issues by Fall 2012.

6. Peer Institutions Discussion - Review of Criteria
 - a. Look at top tier of state institutions that are offering off campus credits.
 - b. Roland mentioned that trying to complete tasks in the review process would be helpful:
 - i. Link to Quality Matters
 - ii. Link to Specialized Training
 - iii. How much does it cost for resident and non-resident
 - iv. Degree audit – will courses transfer to another institution
 - v. Software and hardware concerns for students

7. Topics for next year
 - a. Assessment for online programs
 - b. Student Services
 - i. Tracking
 - ii. Registration
 - c. Center for Academic Success

- d. Counseling
- e. IT – no one at help desk for Saturday classes
- f. Orientation and/or FYE rep to attend a meeting next year