

## FACULTY ASSOCIATION MEET AND CONFER

Thursday, September 02, 2010

3:00-5:00 p.m.

CSU 204

(Administration Chair/Faculty Agenda)

### NOTES

**Present:**

**FA:** Roger Severns, Paul Hustoles, Lynette Engeswick, James Grabowska, Richard Liebendorfer, Georgia Holmes, Andrew Johnson, Becky Schwartzkopf, Gregg Marg, Andi Lassiter, Ellen Mjra, Bill Wagner, William Peterson, John Seymour, Ronald Nickerson

**Administration:** Richard Davenport, chair, Anne Blackhurst, Mark Johnson, Henry Morris, Avra Johnson, Warren Sandmann, recorder, Becky Barkmeier, Rick Straka, Walt Wolff

**1. Information Items—**

**a. Reorder/Additions:** No changes.

**b. FA President's Report (Roger Severns):** Short report—we have agreed to an expedited review of the Tobacco Policy. Procedure is to bring it to Meet and Confer, asking us to do this on an expedited basis. Our understanding is that we are discussing the possibility of making this a smoke-free/tobacco-free campus. President Davenport: The Tobacco Policy went to all Meet and Confers and we will need to get feedback from all of them on this issue. We want to move forward quickly while special funding is available to help with this initiative. Enforcement is still the problem, but there is evidence that enforcement can take place without a heavy hand. FA: Clarify on reviewed policy—the old policy or the one we have discussed these past years? President Davenport: The one we have been discussing. FA President Severns: There is a draft of a proposed redesign that has been passed out to FA Exec for comment. This will be an on-going project. Vice President Blackhurst can discuss this now. Vice President Blackhurst: At the Annual Retreat of the Council of Deans, goals were established for the upcoming years, consistent with themes for the year and priorities. By no means do we expect all departments to embrace all of these, but we ask that they work with Deans to see where it makes sense to innovate. The best way to do that is to give faculty support to innovate. There is a draft call for proposals for Academic Redesign Round 3, specifically encouraging proposals that match the goals. One goal is to find ways to increase research reassigned time for faculty. We want to find ways to maintain credit hour production while adding research reassigned time. We are looking for FA response to the goals and to the call for Redesign Round 3, so we can get started on these proposals. FA President Severns: Thanks—this was not the issue I was specifically referring to, but we can look at it. One concern: We have been hearing concerns from chairs that they have “X” number of adjuncts, and they have used many of them already in the fall. We may want to discuss this at weekly FA leadership meeting. What I was referring to was the redesign for ASA proposal, and we will get responses to you. We will also need to meet with Finance and Administration to talk about coaches teaching. Vice President Straka: We are set to meet.

**c. MSU President's Report (Richard Davenport):** On September 23, there will be a ribbon-cutting event for the new Center for Renewable Energy. There is also a groundbreaking for the new residence hall at 10:00 a.m. that day; 11:00 a.m. for the Center. Appreciate attendance at retreat, lots of good ideas, and we are now moving forward with some of these ideas. Enrollment looks good.

Dean Wolff: Everything looks good—2,360 NEF, second largest class, right now we are at 15,007 head count, lost some for DFNP, but should be at 15,000+ head count. FA President Severns: Just before this meeting, forwarded an e-mail from Autumn Hamilton of the Enrollment Management Task Force, looking for volunteers to go out to community colleges to talk about transferring to MSU. This is one of the Strategic Priority Task Forces. President Davenport: I just completed a tour of two-year colleges, so we need to make sure we follow up on all the opportunities. Transfer students are important in our total enrollment management plan. Just got back from China; climbed the Great Wall. It was a very successful trip; there is a press conference on Friday to elaborate on goals. One reason was to look at China's need for civilian helicopter pilots. My questions were answered as to the legitimacy of this program—there is a national project in place, and this is one piece of that project. We had an opportunity to talk about the status of air space in China—there just is no free air space in China. This is a 10-15-year project we are looking at. There will be training for fixed-wing and helicopter pilots. They will be developing pilots to serve in emergency response programs. They will develop emergency rescue centers, which will include a rescue group of pilots, helicopters, hospitals, emergency services, health care professionals and logistic center as part of each province. We met with three of the 30 Chinese governors, and all want and need these centers. The government in China supports this, there is money available, and the students will be supported. There will also be student exchange and faculty exchange opportunities with Renmin University of China. More at the press conference on Friday.

**d. MSU VPAA Report (Anne Blackhurst):** Vice President Blackhurst: We have already addressed topics above. If you have questions about redesign, goals or the reorganization plan, I can take them now.

**e. Human Resources Topics (Becky Barkmeier):**

**i. BESI, Round 3:** Brief update: The deadline was August 16, and there were 22 proposals for BESI's. About half of them will be approved; letters are going out on September 3. Those not approved are generally ones where there is no cost saving. Every single bargaining unit was represented in this round. We hope to hear on acceptance by September 15. FA: Did BESI B disappear? Director Barkmeier: There were still some BESI B's; the target was \$7-10,000 in savings if a position was to be replaced.

**ii. Holiday Schedule:** AFSCME was in favor of observing on December 23; still requesting feedback from other bargaining units. Reason for change is that we have gone around a number of ways, payroll cannot really track, and contract language does not really support a floating holiday.

**iii. Classified/Unclassified Positions:** The information was sent via e-mail.

**f. Informational Reports (Warren Sandmann):**

**i. AY 2010—2011 Sabbatical Report:** The information was sent via e-mail—Tech IDs will be removed from this report in the future.

**ii. FY 10 Overloads:** The information was sent via e-mail. FA President Severns: Maybe long reports should only come out in electronic, not hard copy.

**g. Administrative Searches – Academic and Student Affairs:**

Position

Associate Vice President for Student Affairs  
Dean, College of Business  
Dean, College of SBS

Search Chair

Warren Sandmann  
John Alessio  
Terry Flaherty

Vice President Blackhurst: There is overlap with a proposal to extend interims. These are either already moving forward, or will move forward shortly. President Davenport: Talk about interim? Vice President Blackhurst: If you are keeping track, there are six Dean positions that will need to be searched soon. Partly to avoid excessive strain on campus, and because searches are supposed to be chaired by permanent administrators, to the extent that any administrators are permanent, we have talked about staging searches, and extending some to two years. The two proposed are CoE and CAHN. With the College of Education it is a case for stability, especially with the new BUSH Grant. The college is also about to begin NCATE accreditation, and it makes sense to have stability. With the College of Allied Health and Nursing, Interim Dean Harry Krampf has served in this role before—the case is to have someone with experience and then search later. FA is being asked to coordinate process to seek feedback from the colleges. FA President Severns: You know what the FA Exec thinks, but we can ask for individual faculty feedback. Vice President Blackhurst: It would be nice to get more feedback. FA President Severns: We will ask for more feedback and get the information to you soon as possible.

**3. Discussion Items—**

**a. MnSCU/Legislative Relations (Standing):** President Davenport: This is not a bonding year, but because of the veto last year, there may be a specific bonding bill. We do have the Allied Health and Nursing building on the list of projects. I am not optimistic about funding for our project this year. Everything is revolving around the elections, gubernatorial and statewide, and these outcomes will determine how Higher Ed will be funded. There are position eliminations being discussed at the OOC, but specific information has not been shared yet. Vice President Straka: We are looking for money for the demolition of Gage. Yes, \$6 million request for decommission and demolition of Gage. If no money is there from the general fund, we may look for partnerships. A really preliminary discussion would be to have a transit hub on campus, as well as elsewhere in the community, so we may be able to tie this in. But this is VERY early in the process. President Davenport: That would require a revision of the master plan? Vice President Straka: Not really—small, minor change. The City will also propose a Performing Arts Center addition, and other changes to the Civic Center as well. These would benefit the University. Board policy requires that the MnSCU Board approve any statement from a university in support of anything that a city submits to make sure it does not compete—but this one will be allowed. President Davenport: Searches for MnSCU Chancellor and U of M President—lots of discussions in the press but quieter now. There may be an announcement next week of a search firm for Chancellor.

**b. Budget and Planning Process (Rick Straka) (Standing):** Vice President Straka indicated that good news about enrollment translates into good news for us. I think we can adjust our FY12 scenarios by \$1-1.5 million—\$8-10 million down to \$6.5-8.5 million. People were very frugal last year, reserves are up, utilities were low, so all the indicators worked for us last year. We do have savings for the BESI's.

**i. Non-Academic Reductions Proposal Feedback Sought:** Vice President Straka: We did forward the plans to FA after the summer Meet and Confers. They are on the website. They are a bit fluid—there have been changes. Facilities has made some changes, most current are on the website. FA President Severns: How about you show people how to get at them, as they have been up on the web for a while. Vice President Straka: Go to <http://www.mnsu.edu/administration/> then <http://www.mnsu.edu/finadm/budgetoffice/>, and then click on FY10-12 planning. Sign in with regular e-mail sign in. Cuts were based on 5-7% cuts for each area. Athletics, for example, has cuts in sports. These cuts are in addition to the FY 09 cuts of \$300,000. We have taken our cuts in two stages; St. Cloud State University is doing theirs in one. St. Cloud is getting lots of questions—football cut, maybe, aviation cut, maybe. We do have detailed reports for all areas, and we are looking for feedback from all groups. We will need to wait for March or April at the earliest before we get an idea of what the new governor and legislature want to do. President Davenport: When do you need feedback? Vice President Straka: By September 20? We need to meet some deadlines for contracts, maybe a little more leeway than we thought we had, but September 20 is still the target for feedback, and late spring is still the target for when we will have a better idea of what will finally happen for FY 12. FA: Any of the new stimulus to Higher Ed? Vice President Straka: No — all to K-12.

**c. Extending Interim Administrative Positions (Anne Blackhurst):** See above.

**d. Proposed Reorganization of Academic and Student Affairs (Anne Blackhurst):** Vice President Blackhurst: Do we need more discussion now? FA President Severns: We are not prepared to talk about it yet. FA: Is this something that has been discussed with Provost Olson? Vice President Blackhurst: This plan has been developed in consultation with Provost Olson, as well as Cabinet. The plan does result in the net reduction of one administrator, in addition to an already-planned administrative position elimination. FA President Severns: There is one change to version b? Vice President Blackhurst: Yes, a change in title of Lynn Akey, not just Assessment, but also Institutional Research, and Academic Planning. FA President Severns: When do you need a response? Vice President Blackhurst: Sooner is better in order to search the Associate Vice President for Student Affairs. FA President Severns: We can get electronic feedback, but would prefer to go to FA Exec on September. 30. Associate Vice President Sandmann: If information is provided by October 1, we can still meet search timelines.

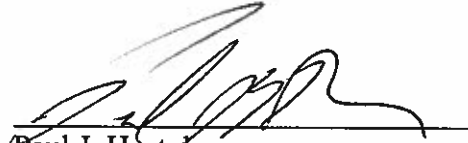
**e. IT Support (Mark Johnson):** Vice President Johnson: What is the issue specifically? FA: New media cabinets in Trafton do not have VCR's in them. Vice President Johnson: I thought that was what the issue was. We put in the current technology, but maybe jumped the gun on the technology. Will put in combo VCR/DVD in the rooms—but these are becoming harder and harder to find. The image will not be as good as you may want, and we will prepare for this. FA President Severns: Perhaps a change in the law or interpretation on what could be burned on DVD's from owned VHS may help? Vice President Johnson: Don't waste time converting, look to change to new media, DVD or streaming. IT will support, we are a support unit, but this is a stop gap. FA: This only addresses half of the equation, the investment in new media. There needs to some sort of conversation on the need to upgrade. This seems an appropriate time to collaborate on how we can do this right the first time, looking forward to the next few years. Vice President Blackhurst: Just met with LTR faculty chair to discuss this issue. FA: Do not move current equipment out of Armstrong Hall. Vice President Johnson: Agree. Short term is okay, but we need to keep thinking long term.

**f. Administrative Sub Meet & Confer Chairs & Members: The list is now out.**

The meeting adjourned at 4:07 p.m.



Warren Sandmann  
Reviewer for Management



Paul J. Hustoles  
Reviewer for Faculty

**Fall Semester 2010—2011 FA Meet & Confer Meetings:**

October 7, 3:00 – 5:00 p.m., CSU 204  
November 18, 3:00 – 5:00 p.m., CSU 204  
December 9, 3:00 – 5:00 p.m., CSU 204