

EXECUTIVE COMMITTEE
Thursday, November 20, 2014
CSU 238
3:00 p.m.

APPROVED MINUTES

In attendance: Mary Visser (FA President), Gregg Marg (FA Vice President), Queen Booker, Bobby Bothmann, Donna Brauer, Barbara Carson, Rhonda Dass, Steven Gilbert, Patricia Hoffman, Paul Hustoles, Kelly Krumwiede, Jackie Lewis, Dick Liebendorfer, Craig Matarrese, Roland Nord, Scott Page, Luis Posas, Roger Severns, Jessica Schomberg, Daniel Swart, John Thoemke, Teri Wallace.

Meeting called to order at 3:04 PM

1. Minutes of previous meeting (Unapproved Minutes – October 30, 2014)

Hustoles/Severns: Motion to Approve: Passed

2. Call for Additional Items/ Reordering of Agenda

3. Smoking Policy Update– Kellian Clink – Time Certain 3:10 p.m.

(Clink): We met with those in charge of the smoking policy. They don't want to do something more aggressive than they already are. We have no enforcement of this policy. Straka is looking into possible ways we can levy fines on people. At this point, the only thing they are going to do is increase signage around problem areas. We need to clean up the butts, and Straka said he would look into the cost of cleaning them up. We talked about an educational program, but there is concern about educating for a policy that has no teeth.

(Question): Provost said that in their meetings the cabinet was talking about this.

(Question): I believe that this is State Law; we should go to the State Department of Health.

(Visser): We really appreciate what you've done. I am going to put this on every agenda for M&C to show how strongly we feel about it. We want to keep this on the front burner

(Clink): Regarding Enrollment Management: We just met. David Jones apologized. We are up about 1.84% market share, mostly due to international students. We are down 700 applicants, but some of that is due to a procedural issue with ACT scores. Please study the introduction to the Policy for Admission Standards. Changing these admission standards would increase retention – that is how Jones feels. My thinking is that it will just increase contract admissions.

(Question): I've heard Jones speak on this, and he says it is imperially derived. He ran a variety of models and this combination is evidence based.

(Clink): He is talking about a new way of thinking about Strategic Management. I am concerned about how much of this is financially driven instead of academic. Our local decision is to not have PSEO allowed online. They may want to open that up so that high school students can take our online courses. These seem like they are financially good things to do, but it may not be good for the State to pay for these if the persistence rates are so low for online.

(Question): Did you ask about actual budget issues for PSEO. The MnSCU budget office is saying that PSEO enrollments cost the Universities money. The *per capita* is never enough to recoup the cost of

delivery, and the Universities are footing the bill. We need to ask how much revenue we bring in versus how much it costs.

(Clink): These comments would suggest both pedagogical **and** financial issues with increasing PSEO.

(Question): Is there any discussion about graduate education at all? (Clink): It wasn't even mentioned, as far as I know.

4. IFO/MnSCU COMMITTEE OPENINGS

a. Negotiator – Sent Desirable Traits & Things to Know for an IFO Negotiator to individuals who expressed an interest and also sent out to all Faculty Association Members.

<Telephone Interviews with those interested in the Negotiator position.>

5. FA EXECUTIVE APPROVAL BY ELECTRONIC VOTING

a. Employee Recognition Committee (Need 1 Additional) - Jeff Ford – SET, Elizabeth A. Harsma – A&H – **ELECTRONIC VOTE COMPLETED 11.07.14 - CONFIRMED Elizabeth Harsma**

b. Professional Development Day (2 Needed) Heidi Southworth – Lib/Unaf, Nat Gustafson-Sundell – Lib/Unaf, Jediah Blanton – AH&N, Suzannah Armentrout – AH&N, Patricia Hoffman – Educ & Director of CETL, Kay Wallerich – Bus – **ELECTRONIC VOTE COMPLETED 11.10.14 – CONFIRMED Jediah Blanton and Patricia Hoffman**

c. Search Committee Dean Search for CSET – (1 Each Department and 1 from AH&N) **CONFIRMATION of the below 11.13.14**

AMET – Bruce Jones

Biological Sciences – Penny Knoblich

Chemistry and Geology – John Thoenke

Computer Information Science – Leon Tietz

Computer Science (Integrated Engineering) – Dean Kelley

ECET – Raj Kapadia

Mathematics and Statistics – In-Jae Kim

Mechanical And Civil Engineering – Patrick Tebbe

Physics and Astronomy – Andy Roberts

Allied Health & Nursing – Lynnette Engeswick

d. Search Committee Dean Search of CSET – Representatives from Construction Management – Mohamed Diab, Leah Roue, Brian Wasserman – **ELECTRONIC VOTE COMPLETED 11.13.14 CONFIRMED Leah Roue**

6. FA APPOINTMENTS MADE BY FA EXECUTIVE AT EXECUTIVE MEETING

a. Search Committee Safety Officer 1 (2 Needed) David Sharlin – SET – Stephen Druschel - SET

b. University's Higher Learning Commission (HLC) Assurance Sub-Committee (1 Needed) - Kirsti Cole – A&H, Deb Topham – AH&N

Schomberg/ Hustoles : Motion to Appoint Cole: Passed

c. Search Committee for Associate Provost and Associate Vice President for Academic Affairs (Need 3) – Miriam Porter – SBS, Mahub Syed – SET, Don Ebel – SBS, Shannon Miller – SBS, Timothy Secott – SET

Carson/ Marg: Motion to Appoint Miller: Passed
Marg/Swart: Motion to Appoint Secott: Passed
Booker/Bothmann: Motion to Appoint Syed: Passed

d. Priority Registration Request Review Committee (1) - Anne Dahlman – Edu, Don Ebel – SBS, Jeff Ford – SET

Severns/Bothmann: Motion to Appoint Ford: Passed

- e. GCAP – BUS – (2 Year Term) - Christine Brown Mahoney
- f. General Education & Diversity Replacement for Spring 2015 – Guynel Reid - Educ
- g. General Education & Diversity Co-Chair – Justine Martin – Lib/Unaf

Hustoles/ Booker: Motion to Appoint the Slate for A, E, F, and G: Passed

7. FACULTY ASSOCIATION VACANCIES –

- a. Representation Still Needed For Fall 2014/Spring 2015
 - 1. College of Business
 - a. Budget – BUS – (1 Year Replacement)
 - b. Faculty Development – BUS - (1 Year Replacement)
 - 2. College of Education
 - a. Education Unit Representative (1 Needed) End of Fall 2014 and Spring 2015

8. DISCUSSION ITEMS/ACTION ITEMS

a. Mankato Safety Officer on Campus

(Visser): M&C was interesting. I've been talking with the other bargaining heads. We all had a different understanding of what this proposal is. I was concerned over how concerned Davenport seemed to be. There was also a problem on the 3rd floor, and there was a huge exodus of administrators to take care of it. Perhaps the meeting should have stopped.

(Question): David Jones is spearheading this; I think that this is where a lot of the miscommunication came from. I like Miller, but he didn't realize we didn't understand what proposal meant. He was seeing this as a proposal to the city council. It was only supposed to be 6pm - 2am officer shift, now it is open to around the clock, and all campus including living areas. I think our next action needs to be sending people to the public review. I am concerned that Miller feels he can do whatever he wants.

(Question): I hang out at the Justice Center, and it was no surprise Miller came off as arrogant. I am going to call my city council representative to talk about how he approached this experience.

(Question): I think this is an issue of the culture inside police departments. The problem is how to deal with that culture. I've met with other heads of public safety. Some were way more militant than Miller. The whole subculture of police officers need better communicators.

(Question): I agree. I don't think we can stop it at this point. I am not a resident, but we could suggest to the President that the faculty are not sold on community policing, and let Davenport deal with it.

(Question): This doesn't sound like Miller has anything newly planned, but it sounds like he is thinking that he will be sending officers through the buildings.

(Question): One of the issues is that problems start on campus and then they move downtown. I think Miller wants to create a relationship with the students so they learn how to handle themselves so they don't get arrested. There are some good things in his policy.

(Question): This entire process shows that process trumps content. Most people aren't mad about the content of the proposal, but instead about the process by which it was presented.

(Question): I think we need to push Davenport to take action if he hasn't already.

b. Charting the Future and Board of Trustees Meeting

Hustoles/Carson: Motion to Proceed to Executive Session: Passed

- c. CDS (Curriculum Design System) – (Aaron Dimock – Sent to Executive 11.20.14)
- d. Zero Credit Courses Policy Proposal Update (Nickerson from May 1, 2014 Agenda)
- e. Committee Charges – GCAP (Update)(Lewis/Bergman)
- f. Informal Review of Policies & New Policies – November 7 to December 11, 2014

A. Revised Policies

- 1. Academic Re-Evaluation
- 2. Continuing and Professional Education
- 3. Illumination Standards
- 4. Lock, Key and Electronic Access Control
- 5. Minors on Campus
- 6. Pets on Campus
- 7. Post-Secondary Enrollment Option
- 8. Protection of Human Subjects in Research
- 9. Responding to Issues of Research Misconduct
- 10. Recognized Student Organizations, Privileges, and Responsibilities
- 11. Satisfactory Academic Progress for Undergraduate Students
- 12. Student Education Records
- 13. Student Financial Aid Eligibility: SAPS
- 14. Undergraduate Admissions
- 15. Undergraduate Requirements for Degree/Award

B. New Policies

- 1. Lactation Spaces and Gender-Neutral Restrooms in New Construction/Renovations
- 2. Recording of Classroom Lectures and Materials
- 3. Zero Credit Hour Courses (Sent to Executive)

9. MEET & CONFER

- a. FAAD Meet & Confer – Thursday, December 11, 2014 @ 3:00 p.m. in CSU 245 (FA Agenda/AD Chair)

10. INFORMATION ITEMS

- a. Holiday Gathering – Wednesday, December 3 11:00 to 1:00 – FACR 240BC
- b. FA Secretary for Spring 2015
- c. FA Executive Spring Retreat– Thursday, January 8, 2015 @ 9:00 p.m. – CSU 238.

11. FACULTY ASSOCIATION COMMITTEE CHAIRS REPORTS

- a. Assessment & Evaluation (Jessica Schomberg) *So far, 61% of programs have submitted their annual student learning assessment reports. Paul Mackie will be following up with the remainder. To see reports and feedback for your department, go to InfoPlace <https://share.mnsu.edu/administration/irpa/SitePages/Home.aspx> click on Institutional Assessment, then click on your program on the left side-bar. – The A&E rep to the HLC Assurance sub-*

committee will be Jessica Schomberg. – Joint Budget, Planning and Assessment meeting is November 20. Possible joint UCAP, GCAP and Assessment meeting is tentatively planned for spring. – Subgroups talked about institutional assessment plan and how to celebrate outcomes of strategic priority funding.

b. Budget (Roland Nord)

c. Extended Education (Judith Luebke/Dawn Albertson)

d. Faculty Development (Lynne Weber)

e. Faculty Improvement & Sabbatical (Amy Hedman) *Thirty-nine sabbatical applications were submitted for 2015-2016. On Wednesday November 19, faculty committee members met to discuss their recommendations. Following the meeting, A. Hedman (co-chair) met with M. Hart (co-chair) for discussion. On Monday, November 24, A. Hedman and M. Hart will present the sub-meet's recommendations to Kim Greer (Academic Affairs).*

f. General Education & Diversity (Dick Liebendorfer/Anne Dahlman)

g. Graduate Curriculum & Academic Policy (GCAP) (Barb Bergman/ Jackie Lewis)

1. Graduate Commencement: *The FA Executive Committee requested that GCAP consider the proposal. The committee noted that it has very limited information about this proposal except what was shared at the Graduate Sub Meet and Confer.*

2. At this time, the committee had several questions that it would like addressed. They are:

a. What is the function of the ceremony?

b. Where would this be held?

c. What time will it be held?

d. Have graduate students been surveyed and how do they feel about having to attend multiple events?

The committee is very mindful of supporting graduate students and celebrating their success and achievements. Therefore, if the students indicate an interest in such an event, the committee will strongly consider supporting such a request. However, at this time, the recommendation is that if we want to emphasize graduate education, resources should be invested while students are enrolled in at MSU rather than spending needed resources when they are graduating --through events such as a graduate commencement. Now, Kent Clark and Barry Ries will survey alumni about a possible graduate commencement.

CDS streamlining: The committee discussed Dan Cronn-Mills's suggestions for streamlining the CDS process. The recommendations were approved with a recommendation that Deans touch base with their curriculum committees before they signed off on a proposal.

Support for Graduate Education: This was discussed with Dean Ries. The committee raised the following questions:

o Is there a need to educate Deans about the characteristics of graduate education?

o What is causing the Deans to treat graduate programs as though they are undergraduate programs?

o Are graduate programs expected to pay for themselves?

o What are some of the priorities of Graduate Education?

Assessment and Evaluation: The Co-Chairs of Assessment and Evaluation met with GCAP to discuss how address assessment across the university. The Co-chairs of GCAP, UCAP and Assessment and Evaluation will meet to discuss the possibility of joint meeting. (Submitted by Jackie Lewis)

h. Planning (Scott Page) *The planning committee met and discussed the strategic funding final proposal, criteria, and the template. The committee reviewed the forms and clarified the language. Future discussion items are Centers and Institutes, Contracts and Advancement.*

i. Research (Teri Wallace)

a. Faculty Research Grant Scores.

- o Total grant funding \$97,317.00.**
- o Grant scores were discussed and reviewed.**
- o Members agreed to fund all 10 applicants.**
- o Amount funded: \$48,942.06.**
- o Remaining funds: \$48,374.94.**

b. Distinguished Scholar Awards.

- o Discussed deadline of January 23, 2015.**

j. UCAP (Rhonda Dass)

k. Unit Representatives – AH&N – Kelly Krumwiede; A&H – Craig Matarrese; Bus – Georgia Holmes; Educ – NEED; Lib/Unaf – Steven Gilbert; SET – John Thoenke; SBS – Luis Posas

12. REPRESENTATIVES ON IFO STANDING COMMITTEES REPORTS

- 1. IFO Academic Affairs -- Patricia Hoffman**
- 2. IFO Negotiations –**
- 3. IFO Multi-Culture – Javier-Jose Lopez**
- 4. IFO GRC - Martin Mitchell & Fred Slocum – *IFO Government Relations has not met yet, but we will meet Thurs. and Fri. Dec. 11 and 12. (Submitted by Fred Slocum)***
- 5. IFO GLBTA – Shannon J. Miller**
- 6. IFO Salary Equity – Dan Cronn-Mills – *No updates to provide.***
- 7. IFO Feminist Issues – Leah White - *No report at this time for the FIC. Our first meeting is Friday, November 21st.***
- 8. IFO State Government Budget Oversight Committee – Avra Johnson -**
- 9. IFO Action Committee – Queen Booker -**

13. OFFICER'S REPORTS

- a. Vice President/Grievance Officer (Gregg Marg)**
- b. Treasurers Report (Bobby Bothmann)**
- c. President's Report (Mary Visser)**

Meeting Adjourned at 5:01 PM

Respectfully submitted,

Daniel J. Swart
FA Secretary