

Executive Committee Meeting
Thursday, April 21, 2011
3:00 – 5:00
CSU 238
Approved Minutes

In attendance: Roger Severns (FA President), Mary Vissar (FA Vice-President), Ellen Mrja, Becky Schwartzkopf, Angela Monson, Bobby Bothmann, John Seymour, Steve Gilberts, Bill Wagner, Gregg Marg, Marshel Rossow, Andy Johnson, Andi Lassiter, Ron Nickerson, Kelly Krumwiede, Barbara Carson (acting secretary).

1. Approval of April 7, 2011 minutes

2. Officer's Reports

a. President's Report (Roger Severns) : I encourage people to push early and hard in getting the Administration to appoint co-chairs this summer. Meetings with the Administration will begin in August.

Seymour: This has to be a high priority. Last year these appointments were made very late. Lassiter: Also, new FA co-chairs should be reminded to start scheduling days and rooms for submeets next year. *Severns: Donna is working on this.* Real time grading is going into operation this semester. We may get rapid response from students. The IFO Board of Directors and the IFO Exec voted to spend \$12,000 to participate in ad campaign with other State unions. It is anticipated that there will be a special session and we want to be prepared with a media campaign. We have issues in common with the other unions, such as pensions. For next year we will have to change the structure of some of our committees based on changes at the IFO. We will need a campus member for action. There are changes in equity committees. We have until the end of next year to change our local structure. We have the assessment surveys of administrators out on survey monkey. Those are due by May 6.

b. Vice President's Report (Mary Vissar): I want to thank Roger Severns for his hard work this year. Many people do not see all of the things he has had to deal with this year and don't realize what he has accomplished. He has worked on many issue and been effective. I sincerely appreciate his work (applause). I have been working with Pat Arsenault this year. In one college there are 3 different issues and there is going to be a change in deans. We want to take care of things before the new deans start. I was disappointed that few grassroot proposals were recommended for the use of the tuition money. It looks like money went to places where administration wanted it to go.

c. Budget Submeet (Ellen Mrja): I e-mailed Rick Straka and asked if this money has been allocated to these projects. He said that the Cabinet is awaiting feedback from submeets and bargaining units. He made it clear that recommendation for \$4 million projects have not yet been approved.

Severns: We have another meet and confer. Next week I will send out an e-mail to faculty to respond and we will present these at next meet and confer.

Seymour: In the planning submeet we were informed by interim Vice-President that this list reflected a truly grassroot project because 8 projects corresponded to students requests. There was no reporting mechanism for reviewing the feedback. \$700,000 more was allocated to these projects because of next year's surplus.

Severns: I think the best approach is that I'll send out an e-mail on Monday soliciting feedback. I'll take names off and present them at the May 5 meet and confer.

Vissar: When we knew this was coming up last fall, we said let's get going and now we have been painted into a corner. We offered them lots of options.

Mrja: If we said with one voice what we thought of this list instead of anonymous e-mail comments, would that be more effective?

Lassiter: I think more comments are better

Severns: Some like some parts of the list. I don't think we can come up with one view of the list.

Wagner: John, did you get any data or evidence that these are the students' choices?

Seymour: It was reported by Acting VP.

Marg: It is in the student government's minutes. They were given the whole list. We could go to the website and comment.

Severns: I ask this be put on the agenda. There will be an email next week. There is no Treasurer's report.

3. Committees' Staffing - Severns: We need someone for the Statewide Action Committee.

a. Spring 2011 Election appointments –

b. Severns: We need 1 more IFO rep to replace Grabowska's position for one year. Marg: We could ask for volunteers

Severns: We need to vote on it this semester. Let's put out a call and do an electronic vote. Let's do it for all 3; Grabowska's position, SBS replacement for Greer, and Extended Learning-Business to replace Flannery.

c. Submet committee chairs.

Seymour: Planning submeet recommends Marian Porter as co-chair

Someone said: Faculty improvement recommends Emily Stark.

Gilberts: It may be difficult to find a chair for Gen Ed.

Lassiter: A consultant on campus last week recommended that we could have joint committee meetings, such as gen ed and ucap, they could be more linked.

4. FA Appointments

a. Academic Data Summary Ad-Hoc Work Group– One (1) from each Unit and one (1) from FA Assessment & Evaluation Committee – A&H – Karen Boubel; AH&N; Bus – Queen Booker; Educ – Andrew Johnson; Lib/Unaf – Kellian Clink; SBS – Bill Anderson; SET -

b. Sub Meet & Confer FA Committee Chairpersons for fall 2011 – Assessment & Evaluation – Kirsti Cole; Budget – Ellen Mrja; Extended Learning; Faculty Development; Faculty Improvement & Sabbatical – Emily Stark; General Education & Diversity; Graduate – Nancy Fitzsimons; Planning – Mirian Porter; Research – Hans-Peter DeRuiter; UCAP - Ron Nickerson

c. Addition to Comprehensive Assessment – Ad Hoc Committee for fall 2011 – Educ – Patricia Hoffman; Lib/Unaffiliated – Kellian Clink

d. Extended Learning – Lib/Unaf 1 Year Replacement for Jessica Schomberg – Peg (Margaret) Lawrence

e. Spring Voting Results of Write – Ins acceptances

(1) AH&N – Extended Learning (2 Year Term) – Judith Luebke

(2) BUS – UCAP (1 Year Term) – Ann Kuzma

(3) Lib/Unaf – Research (2 Year Term) – Kellian Clink

(4) SET – Faculty Development (2 Year Term) – Mahbubur Syed

f. One year replacement on SET planning – Shekhar Patil

Motion to accept slate. *Gilbert/Seymour. Motion passed.*

5. Discussion items

a. Proposal for changing category 1a (English Composition) General Education.

Heather Camp: I am here to request a change in outcomes for Category 1a of General Education. In the spring, the gen ed committee asked me to pilot these new outcomes with new ta's and do an assessment. I did that and found strong student satisfaction. I have had a faculty forum for feedback

as well and have compared our outcomes to national ones. I am now bringing them for your approval.

Gilbert: The Gen Ed submeet is supportive of the change.

Nickerson: Have you had any communication with the MnScu transfer curriculum people. I don't personally have problems with this but I would hate to have us do this and have them say this doesn't meet the curriculum transfer requirements.

Camp: Claudia says we have the right to change the goals but they have to meet 51% of transfer outcomes. Claudia believes our proposed changes are okay.

Motion to accept proposal. Nickerson/Grabowska. Motion passed.

b. Items for Fall, 2011 –

- (1) FA Fall Retreat – Tuesday, August 16 –(No Bev or Breakfast – 2010)
- (2) Luncheon for FA Executive/Committee Members/Administration – (\$1,014.03 – 2010 – Fajita Buffet - \$12.00 per person)
- (3) FA General Meeting – Tuesday, August 16 (No Bev or Cookies – 2010)
- (4) New Faculty Meeting Wednesday, August 17 (No Bev or Breakfast)

Motion to have new FA President Grabowska work on these items during the summer. Mrja/Wagner. Motion passed.

6. Committee Reports;

a. Extended Learning (Bill Wagner): We have been discussing problems experienced by students who are 100% on-line have accessing the library when they are not taking classes. Changes in this would require the library to change contracts with vendors. We decided to leave this alone.

Marg: Students can register for zero credit courses. It's a coop with no tuition and no fees.

Nickerson: We worked on this last year. Students can register for a coop course, get zero credit have privileges. Every dept has access to it to get actual course.

Severns: Maybe this will solve your problem.

Bothmann: Students are treated as enrolled students? Does this go against the graduate enrollment policy that says you have to be enrolled.

Nickerson: Students have to go through a process of documentation to have access to facilities.

Severns: Thank you to everyone for your efforts this year, it has been a trying year. Thanks for all of your help and the help you have given me. I want to express my personal gratitude and thank you for allowing me to serve you this year.

Vissar: Much of what Roger contributed was really meaningful this year. There aren't many people who could step in and deal with the stuff he did. Thank you Roger.

Severns: One more item, Ellen Mrja received most write-ins for the Budget Committee. There is a process for us to override the term restriction.

Motion to name Ellen Mrja to a new 2 year term for Budget committee.

Schwartzkopf/Seymour. Motion passed.

Schwartzkopf: My department has concerns about the Administration's proposed Faculty Development center, aren't we suppose to respond to this? Our Dean was surprised by the wording of the library position. He has submitted changes that we agree with. The main point is that we would offer space for the librarian that would not be housed in the center. He proposes to designate a

librarian to coordinate with the center director instead of working under the center director. Our library faculty would submit similar wording as well. What is the process here?

Grawbowska: We send feedback to Warren.

Severns: They already have a new version. I'll put out another call next week after getting a new proposal. I'll ask Anne and Warren to resubmit to everyone.

Schwartzkopf: We also need a time line

Severns: I am concerned that this is magically going to get done this summer

Wagner: We did discuss it at Extended learning. The discussion of changing library was covered. There will be a space but not one person assigned

Severns: They keep changing something about every other day.

Carson: This isn't right. How can we respond to something when the version changes before we have a chance. This is a frequent problem when working with the Administration.

Schwartzkopf: Other areas might be concerned about staffing proposals.

Severns: Warren said this is a work in progress

Grabowska: The Administration is trying to work with us here. I would hate to see things return to how they were in the past.

Severns: I'll get the latest iteration, send it around to solicit comments. So we can discussed it at met and confer

Nickerson: In spirit I agree with Jim. My concern was that we don't lose the functions of CETL, something that deals with teaching and teaching development.

Wagner: CETL is at the center of the whole thing. It is integrated into that.

Schwartzkopf: We need to go prepared to the meet and confer. If we need to have another meeting before that we need to do that. It depends upon the comments that come in. A lot of things could happen over the summer. We need input at that meeting

Severns: I'll get the lasts reiteration and solicit comments. Do we need to have another emergency exec. Meeting?

Mrja: Budget submeet and confer still has another meeting.

Schwartzkopf: It depends on the nature of the comments, if all is well we don't need to meet.

Monson: Does this have to be done in the summer?

Nickerson: I suggest we say we like the idea, here is some feedback but please don't move forward until the fall.

Severns: Okay, we will bring it up at meet and confer, provide comments and suggest they don't do over the summer, wait until fall.

Wagner: I think we should ask what the deans have done with the on-line differential tuition money they have received.

Severns: I can ask.

Motion to adjourn. Wagner/Seymour. Motion passed.