

## FA Budget Committee

Approved Minutes

2:00 pm, Tuesday, November 3, 2015, ML 1027

In attendance:

Kellian Clink (Library Services and Unaffiliated Faculty)  
Danae Quirk Dorr (Science, Engineering and Technology)  
Lynette Engeswick (Allied Health and Nursing)  
Avra Johnson (Social and Behavioral Sciences)  
Roland Nord (Arts and Humanities)  
Kirsten Rosacker (Business)  
John Seymour (Education)

1. Approved minutes from October 6 meeting of FA Budget Committee
2. Briefly discussed agenda items and information from October 13 Sub Meet and Confer:
  - Budget Sub Meet & Confer charge
  - Review M&E Budget Policies FY05-FY07 (last discussed January 2014) at November Sub Meet (11-17 agenda item)
  - Enrollment update
  - Financial recovery plan update
  - HLC update/Budget Sub Meet role
  - Contracts updates
  - Dining
  - Verizon lease
  - Allocation Model TAC process
  - BESIs
3. Proposed agenda items for November 17 Budget Sub Meet and Confer or for future Sub Meets:
  - VP/CFO Straka will provide a 10-year history of staffing by bargaining unit (mapped against FYE)—an update of the “Staffing Changes from FY2003 through FY2014” document provided by Steve Smith (27 February 2014), which the Committee reviewed.
  - Budget Submeet is to review and provide feedback on HLC assurance argument <http://www.mnsu.edu/hlc/>), specifically Criterion 1.A.3 and Criterion 5.
  - Procedures for small purchases by chairs. Possible training docs? How to remove obstacles?
4. Discussion items:
  - Cost to University of officer on campus?
  - Cost of civility campaign?

Roland

Next Budget Sub Meet and Confer is 1:30 pm, Tuesday, **November 17**, 2015.

Next FA Budget Committee meeting is Tuesday, **January 12**, 2016.