

FA Budget Committee

Approved Minutes

2:00 to 2:50 pm, Thursday, February 3, 2015

ML 1027

In attendance:

- Lynnette Engeswick (Allied Health & Nursing)
- Roland Nord (Arts & Humanities)
- John Seymour (Education)
- Marie Pomije (Science, Engineering & Technology)
- Avra Johnson (Social & Behavioral Sciences)

We discussed the following agenda items:

1. Information provided by VP/CFO Straka as well as discussion at the last Budget Sub Meet (1-20)
2. Information and discussion from the joint meeting of the Budget, Planning and Assessment Sub Meets (2-2). VP/CFO Straka provided the following lists of possible long- or short-term options for dealing with the budget. (Note that order of the list items is not significant, nor are the lists exhaustive.)
 - a. Long-term options
 - a.i. BESI
 - a.ii. Position reductions (not retrenchments or layoffs)
 - a.iii. Non-salary reductions
 - a.iv. Reapportion (take a larger share of) summer money
 - a.v. Reduce expenses for extended learning
 - a.vi. Change carry-forward options
 - a.vii. Seek campus input
 - b. Short-term options
 - b.i. Hiring freeze (soft/hard/emergency only)
 - b.ii. Equipment freeze
 - b.iii. Travel restrictions (but not contract money)
 - b.iv. Non-emergency supply freeze
 - b.v. Moratorium on department-funded facility renovations
 - b.vi. Additional reviews of purchases (TBD \$ level)
3. Plans for open forum on the budget deficit (1:00 to 3:00 pm, Thursday, 2-12, CSU Ostrander), including the format of the forums and the content of the any handouts (such as a FAQ). All members agreed 1) that we should ask for multiple one-hour forums in order to increase participation by faculty, staff, and students; 2) that we encourage a format that is roughly one-third explanation of the current deficit, one-third explanation of the possible options (listed above) and one-third Q&A; 3) that we support the establishment of an online 'suggestion box'; and 4) that we encourage the preparation of a FAQ or handout to accompany the presentation. Roland will contact the VP/CFO.
4. Agenda items for the next Budget Sub Meet & Confer (2-17)
Results from the open forums.

Upcoming meetings:

Open forum on the budget deficit: 1:00 to 3:00 pm, Thursday, February 12, CSU Ostrander

Budget Sub Meet and Confer: 1:30 to 3:00 pm, February 17, CSU 238

FA Budget Committee: 2:00 to 3:00 pm, March 3, ML 1027